

CRESSAGE, HARLEY AND SHEINTON

PARISH COUNCIL

Parish Clerk/RFO Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
Telephone: 01743 741611, email: chsparishcouncil@gmail.com
Website: www.cressageharleysheinton.co.uk

27th April 2018

NOTICE OF ANNUAL COUNCIL MEETING

The Annual Council Meeting will be held on Tuesday 8th May 2018 at Cressage Village Hall, Cressage, at 7.15pm (or following the rise of the Annual Parish Meeting which commences at 6.45pm)

Press and Public Welcome. Members of the public are invited to address the Council in the public session.

Signed



Clerk to the Council

AGENDA

- 01/1819 **ELECTION OF CHAIRMAN OF THE COUNCIL**
 - a) *Members to elect a Chairman of the Council*
 - b) *Chairman to sign Declaration of Acceptance of Office*
- 02/1819 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
- 03/1819 **TO ACCEPT APOLOGIES FOR ABSENCE**
- 04/1819 **DISCLOSURE OF PECUNIARY INTERESTS**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest whether or not the interest in the register of members' interests maintained by the Monitoring Officer).
- 05/1819 **DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Clerk prior to the meeting).*
- 06/1819 **PUBLIC PARTICIPATION SESSION** – *A period of 15 minutes is set aside to allow the public the opportunity to speak on an agenda item.*
- 07/1819 **MINUTES**
 - a) *To approve and sign the minutes dated 10th April 2018*
 - b) *Matters arising not covered elsewhere on agenda*
- 08/1819 **REPORTS** – *To consider the following reports:*
 - a) *Police Report*
 - b) *Shropshire Council*
 - c) *Parish Councillor Reports*
- 09/1819 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**
 - a) *Local Joint Committee*
 - b) *Any other outside body*
 - c) *Committees, TOR & membership – recommended that staffing committee set up*

- 10/1819 **POLICY REVIEW** – *To adopt the following:*
- a) *Code of Conduct & Dispensation Policy*
 - b) *Standing Orders*
 - c) *Assets Register*
 - d) *Data Protection Impact Assessment*
 - e) *To consider working towards a Local Council Award Scheme accreditation*
- 11/1819 **GENERAL POWER OF COMPETENCE** – *To consider adopting use of this power & to confirm the council meets the conditions to do so*
- 12/1819 **END OF YEAR ACCOUNTS** – *To approve*
- a) *Bank Reconciliations and Budget Report*
 - b) *Internal Audit Report and action plan*
 - c) *Council to certify itself as exempt from external audit*
 - d) *Annual Governance Statement 2017/18*
 - e) *Accounting Statements 2017/18*
- 13/1819 **INSURANCE** – *To review policy and confirm its adequacy and renew it*
- 14/1819 **PLANNING NOTIFICATIONS**– *For information only*
- 1) 18/01005/VAR - Christ Church CE School, Sheinton Road, Cressage, SY5 6DH
Proposal: Variation of condition no. 1 attached to application reference number: CC2007/0049 to allow for the retention of the demountable accommodation for a further temporary period of ten years
Decision: Grant Permission
 - 2) 18/00483/FUL - The Eagles Inn, 1 Harley Road, Cressage, SY5 6DF
Proposal: Erection of 4No. dwellings and conversion of existing former Public House to form 2No. additional dwellings with associated car-parking and landscaping (re-submission)
Decision: Refuse
- 15/1819 **PLANNING APPLICATIONS** – *To agree comments*
- None received at time of issuing agenda.
- 16/1819 **PARISH MATTERS** – *To consider*
- a) *War memorial*
 - b) *Trees by entrance to village of Harley*
 - c) *Right of Way Eagles car park*
 - d)
- 17/1819 **FINANCIAL MATTERS (ROUTINE)**
- a) *To approve agreement for sharing of office costs with other parishes*
 - b) *To approve payments including payments made between meetings*
 - c) *To note income received*
 - d) *NALC revised pay scales – to adopt & apply to clerk's salary*
 - e) *To set up standing order for clerk's salary*
 - f) *Street light tariff review*
 - g) *Appointment of internal auditor for 2018/19*
- 18/1819 **CORRESPONDENCE** – *to note and consider response*
- a) *Future Fit Update*
 - b) *GDPR updates*
 - c) *Environmental Maintenance Grant consultation*
 - d) *Rural Youth Activity fund*
- 19/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA** – *for information only*
- 20/1819 **NEXT MEETINGS**
- a) *Dates for 2018/19 – to agree*
 - b) *Items for agenda- to note requests*