

Cressage, Harley & Sheinton Parish Council

**Members are summoned to the Annual Parish Council Meeting of
Cressage, Harley & Sheinton Parish Council
to be held at Cressage Village Hall
Tuesday 9th May 2023 on the rise of the Annual Parish Meeting due to be held at 7pm**

Signed V.N.Voysey, Parish Clerk

28th April 2023

chsparishcouncil@gmail.com

07968 859990

AGENDA

1. **Election of a Chairman** In pursuance of the LGA 1972 S15 (1) (2) nominations are sought for the election of Chairman for the ensuing Council year
2. **Declaration of Acceptance of Office**
3. **Election of Vice-Chairman** In pursuance of the LGA 1972 s15 (6) nominations are sought for the election of a Vice-Chairman for the ensuing Council year
4. **Chairman's welcome**
5. **Declaration of Acceptance of Office**
6. **To note Apologies**
7. **To note Declarations of Pecuniary Interest or consider dispensation requests.**
8. **Public session.** Please let the Parish Clerk know in advance if you wish to speak and in respect of which agenda item
9. **Council to consider and agree the Minutes from 11th April 2023**
10. **Shropshire Councillor's Report**
11. **Planning matters:**
 - i. **Decisions to note**

23/00686/FUL: High Barn, Harley, Internal changes to improve the layout and natural daylight into the property. Decision: Grant Permission

23/00835/FUL: Harley Grange, Erection of a 3-bay garage. Decision: Grant Permission

23/01309/TPO: Harley Village Hall, Harley, Deadwood branches no bigger than 10cm and remove two medium branches leaning over entrance from 1no. Sycamore (T1) protected by the Shrewsbury and Atcham Borough Council (Harley) Tree Preservation Order 1991 (Ref. SA/225) Decision: Grant Permission
 - ii. **Determine response to any new Planning Applications**

Cressage, Harley & Sheinton Parish Council

12. **Highways matters:** Councillors to report any highway issues for action

13. **Financial matters:**

i. Council to agree payment of invoices and charges

| Payee | Item | Amount | Date of Invoice |
|----------------------------------|----------------------|-------------------------|-----------------|
| Clerk | Salary month 2 | £627.47 <i>gross</i> | 14/4/2023 |
| HMRC | Tax month 2 | £tbc | 14/4/2023 |
| Clerk | Travel April & May . | £30.78 | |
| Play Inspection Company | Annual fee | £198 | 4/4/2023 |
| SALC | Affiliation fees | £490.80 | 25/4/2023 |
| Water Plus (direct debit) | Pavilion water | £14.47 | 8/4/2023 |
| Ecotricity (direct debit) | Pavilion heat/light | £tbc | |
| SLB Maintenance (Standing Order) | May | £682.58 | |

ii. Council to note: receipts and expenditure to end April

iii. Council to note Bank Reconciliation to end April

iv. Council to note Spend Against Budget to end April

v. Council to consider the renewal of its insurance policy

vi. Council to receive and accept the Internal Audit for the financial year 2022/2023

vii. Council to complete and sign the Annual Governance form for the financial year 2022/2023

viii. Council to approve and sign the Annual Return for the financial year 2022/2023

ix. Council to confirm the dates of the Exercise of Public Rights for the financial year 2022/2023

14. **Other Parish Matters –** to include report back from meetings/training courses attended

i. Parking on Sheinton Road: to receive a report on the recent meeting with key partners

ii. Update on under 11s play area and proposals for more accessible equipment, and access to the site

iii. Play Inspections: to consider information sent regarding play inspections, and the last report

iv. Update on securing the play area perimeter

15. **Items for consideration at next Council meeting, not for debate or decision**

16. **Date & time of next Council meeting –** 13th June 2023 at Cressage Village Hall at 7.00 pm