

Cressage, Harley & Sheinton Parish Council

Members are summoned to the Annual Parish Council Meeting

**To be held at Cressage Village Hall
Tuesday 13th May 2025 at 7.30pm**

Signed V.N.Voysey, Parish Clerk

7th May 2025

chsparishcouncil@gmail.com

07968 859990

AGENDA

1. **New Council formed** – Councillors to sign the Declaration of Office
2. **Election of a Chairman** in pursuance of the LGA 1972 s15 (1) (2) nominations are sought for the election of a Chairman in the ensuing Council year
3. **Declaration of Acceptance of Office**
4. **Election of a Vice-Chairman** in pursuance of the LGA 1972 s15 (6) nominations are sought for the election of a Chairman in the ensuing Council year
5. **Declaration of Acceptance of Office**
6. **Chairman's welcome**
7. **To note Apologies**
8. **To note Declarations of Pecuniary Interest or consider dispensation requests.**
9. **Power of General Competence:** to agree and resolve that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as i) the Parish Clerk has holds CiLCA and ii) as two-thirds of the Councillors were elected and not co-opted
10. **Co-Option:** to receive and consider any candidates for co-option onto the Parish Council
11. **Public session.** Please let the Parish Clerk know in advance if you wish to speak and in respect of which agenda item
12. **Council to consider and agree the Minutes from the Parish Council Meeting held on 8th April 2024**
13. **Shropshire Councillors' Report**

Cressage, Harley & Sheinton Parish Council

14. Policies renewal

Members to consider the updated policies

- i) Standing Orders
- ii) Financial Regulations

15. Insurance Renewal

Members to consider the quoted insurance renewal schedule

16. Financial matters:

- i. Council to agree payment of invoices and charges

Payee	Item	Amount	Date of Invoice
Clerk	Salary month 2	£tbc	17/5/2025
HMRC	Tax month 2	£tbc	17/5/2025
Clerk	Travel May	£16.78	14/4/2025
DM Payroll services	Payroll 2025-2026	£120	11/4/2025
SALC	Affiliation Fees 2025-2026	£567.64	28/4/2025
Shropshire Council	Pension Shortfall	£2202	7/4/2025
J.W.Almond Agri Services	Hedgecutting (retrospective)	£180	10/3/2025
JDH Business Services	Internal Audit	£348	13/4/2025
SLB Groundcare	Rounders pitch marking	£55	1/5/2025
SLB Groundcare	Monthly maintenance – May	£738.64	1/5/2025

- ii. Council to note: receipts and expenditure to end April
- iii. Council to note Bank Reconciliation to end April
- iv. Council to note Spend Against Budget to end April
- v. Council to receive and accept the Internal Audit for the financial year 2024-2025
- vi. Council to complete and sign the Annual Governance form for the financial year 2024-2025
- vii. Council to approve and sign the Annual Return for the financial year 2024-2025
- viii. Council to confirm the dates of the Exercise of Public Rights for the financial year 2024-2025

17. Planning matters:

25/01649/TCA: Fell approx. 4no. conifers within Harley Conservation Area
The Wold, Harley *View the application directly online:* <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SVL32GTD00E00>

i. Decisions to note

Reference: 25/00780/FUL (validated: 27/02/2025)
Address: The Granary At, Blakeway Farm, Harley Hill, Harley: Retrospective change of use from granary to residential annexe and associated works [revised description]
Decision: Grant Permission

Reference: 25/00781/LBC (validated: 27/02/2025)
Address: The Granary At, Blakeway Farm, Harley Hill, Harley
Proposal: Works associated with retrospective change of use from granary to residential annexe [revised description]
Decision: Grant Permission

To note any planning decisions received after the publication of the agenda and the meeting of 13th May 2025

ii. Determine response to any new Planning Applications

To determine a response to any planning notifications received after the publication of the agenda and the meeting of 13th May 2025

18. Highways matters: Councillors to report any highway issues for action

19. Other Parish Matters – to include report back from meetings/training courses attended

- i) Verges clearance to consider any additional clearances that may be required
- ii) Double yellow lines and parking: to consider any updates
- iii) Footpaths: to consider any updates
- iv) Village gateway – to receive any updates on the Village Gateway project and any action the needs to be taken

20. Items for consideration at next Council meeting, not for debate or decision

21. Date & time of next Council meeting 10th June 2025 at Cressage Village Hall at 7.00pm