

## Cressage, Harley & Sheinton Parish Council

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### **The Annual Parish Council Meeting of Cressage, Harley & Sheinton Parish Council was held at Cressage Village Hall on Tuesday 9<sup>th</sup> May 2023 on the rise of the Annual Parish Meeting, at 8pm**

*Present: Cllrs Laura Christmas, Robert Davies, John Esp, Matthew Murray, Kal Parkash, Victoria Todd, Shropshire Councillor Claire Wild, 6 members of the public and the Parish Clerk (Vanessa Voysey)*

#### **23.1 Election of a Chairman**

In pursuance of the LGA 1972 S15 (1) (2) nominations were sought for the election of Chairman for the ensuing Council year

It was proposed, seconded, and resolved that Cllr Victoria Todd be elected as Chairman

#### **23.2 Declaration of Acceptance of Office**

Cllr Victoria Todd signed the Declaration of Acceptance of Office

#### **23.3 Election of Vice-Chairman**

In pursuance of the LGA 1972 s15 (6) nominations were sought for the election of a Vice-Chairman for the ensuing Council year

It was proposed that Cllr Matthew Murray be elected as Vice-Chairman

#### **23.4 Declaration of Acceptance of Office**

Cllr Matthew Murray signed the Declaration of Acceptance of Office

#### **23.5 Chairman's Welcome**

The Chairman welcomed everyone to the meeting

#### **23.6 To note Apologies**

An apology was accepted from Cllr Colin Campbell

#### **23.7 To note Declarations of Pecuniary Interest or consider dispensation requests.**

There were none at this time

#### **23.8 Public session.**

There were no comments at this time as the meeting followed from the Annual Parish Meeting

#### **23.9 Council to consider and agree the Minutes from 11<sup>th</sup> April 2023**

It was proposed, seconded, and resolved, to accept the minutes of the 11<sup>th</sup> April 2023 as a true record

## Cressage, Harley & Sheinton Parish Council

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### 23.10 Shropshire Councillor's Report

Cllr Claire Wild had given a report in the Annual Parish Meeting preceding the Annual Parish Council Meeting

### 23.11 Planning matters:

i. The following decisions were noted:

23/00686/FUL: High Barn, Harley, Internal changes to improve the layout and natural daylight into the property. Decision: Grant Permission

23/00835/FUL: Harley Grange, Erection of a 3-bay garage. Decision: Grant Permission

23/01309/TPO: Harley Village Hall, Harley, Deadwood branches no bigger than 10cm and remove two medium branches leaning over entrance from 1no. Sycamore (T1) protected by the Shrewsbury and Atcham Borough Council (Harley) Tree Preservation Order 1991 (Ref. SA/225)  
Decision: Grant Permission

Reference: 23/00565/FUL (validated: 16/02/2023)

High Barn, Harley, Shrewsbury, Shropshire, SY5 6LPI: Creation of a garden room to open up to the garden at the rear of the property.

Decision: Withdrawn

ii. Determine response to any new Planning Applications

23/01626/TPO (validated: 14/04/2023)

47 Severn Way, Cressage: Reduce by 2 meters branches no bigger than 40cm overhanging No 47, remove dead wood and small epicormic growth on stem from 1no. Oak (T1) protected by Shrewsbury & Atcham Borough Council (Land at Severn Way, The Moors & Surrounding Areas, Cressage) Tree Preservation Order 2007 (Ref. SA/443)

23/01782/FUL (validated: 04/05/2023)

Harley Tower Cottage, Harley: Erection of garage with office studio space above,, together with alterations to existing porch

No comment

### 23.12 Highways matters:

It was noted that both the potholes reported at the previous meeting (one on Severn Way and one on Harley Bank) had been logged with Fix My Street and had now been repaired.

Cressage Bridge surfacing was raised as an issue of concern. The Parish Clerk confirmed that she had emailed the Highways Engineer responsible for this work on 17<sup>th</sup> April following comments made at the previous Parish Council meeting. Cllr Claire Wild had suggested inviting him to a future meeting, however, some of the Parish Councillors present felt that this would not necessarily be productive, and that their main concern was to obtain a date for the scheduled works to take place.

It was noted that during the inter-Parish Council road safety meeting held earlier in the year, the Highways representative had said that a safety survey of the A458 had been cancelled. No reason had been given. The Parish Clerk confirmed that she had emailed Cllr Claire Wild, the

## Cressage, Harley & Sheinton Parish Council

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Highways and West Mercia Police representatives from the safety meeting on 15<sup>th</sup> April to inform them that the Parish Council had raised concerns after recent incidents on the Eagles Junction. Cllr Esp said that the 30mph signs approaching the village from the Much Wenlock direction are not in the right location and that they are covered in foliage. It was suggested that the Highways Engineers be invited to look at traffic calming measures.

### 23.13 Financial matters:

- i. It was proposed, second, and resolved to agree to payment of the following invoices and charges:

Payee	Item	Amount	Date of Invoice
Clerk	Salary month 2	£627.47 <i>gross</i>	14/4/2023
HMRC	Tax month 2	£tbc	14/4/2023
Clerk	<i>Travel April &amp; May .</i>	£30.78	
Play Inspection Company	<i>Annual fee</i>	£198	4/4/2023
SALC	<i>Affiliation fees</i>	£490.80	25/4/2023
Water Plus (direct debit)	<i>Pavilion water</i>	£14.47	8/4/2023
Ecotricity (direct debit)	<i>Pavilion heat/light</i>	£16.39	29/4/2023
SDH Accounting	<i>Internal Audit</i>	195.75	30/4/2023
SLB Maintenance (Standing Order)	<i>May</i>	£950.63 £682.58 <i>and</i> £268.05	1/5/2023

Payments agreed included the following items received after the publication of the Agenda:

SLB Groundcare has sent an invoice for £950.63, this increases the monthly charge to £696.24, includes backpay of £13.66, and charges for football pitch marking (£191.23, and rounders pitch marking £49.50). This is an additional £268.05 to the Standing Order payment of £682.58 as publicised after the Agenda.

SDH Accounting, Internal Auditor fees of £195.75.

Ecotricity charge of £16.39, to be taken from the Alternative Fuel Payment stored on the Parish Council's account

- ii. It was agreed to note the receipts and expenditure to end April
- iii. It was agreed to note the Bank Reconciliation to end April
- iv. It was agreed to note the Spend Against Budget to end April
- v. It was agreed to renew the insurance policy with Gallagher's for £1457.58
- vi. It was agreed to receive and accept the Internal Audit for the financial year 2022/2023
- vii. It was agreed to complete and sign the Annual Governance form for the financial year 2022/2023

## Cressage, Harley & Sheinton Parish Council

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- viii. It was agreed to approve and sign the Annual Return for the financial year 2022/2023
- ix. It was agreed to confirm the dates of the Exercise of Public Rights for the financial year 2022/2023 as Monday 5<sup>th</sup> June 2023 to Friday 14<sup>th</sup> July 2023.

### 23.14 Other Parish Matters

- i. Environmental Maintenance Grant – the Parish Clerk has filed a request for the full grant of £1,500 from Shropshire Council. This was agreed by the Parish Council. As part of the proposal she had written some worksheets for the contractor to mark off when work is completed. Councillors said that this would be useful as a measure of what work is being done and as data to consider what work will need doing, including consideration any extra works.
- ii. Parking on Sheinton Road: a meeting was held with representatives of the nursery school, primary school, medical practice, Cllrs Victoria Todd and Claire Wild, and the Parish Clerk. It was reported that it had been concluded that there is no-one solution, but there are a lot of little things that can help. It was agreed that as a follow-up to the meeting's suggestions, that the Parish Council write formally to the Village Hall Committee asking about the possibility of using the Village Hall car park to help with overflow. However, some Councillors presented suggested that insurance issues might prohibit agreement. It was questioned if use of the Pavilion Car Park would be helpful. This raised the question of how to monitor use and the implication of the possibility of dogs being loose on the playing field.
- iii. Update on under 11s play area and proposals for more accessible equipment, and access to the site: there was discussion on the three quotes obtained, and of the three companies who had provided quotes, Ray Parry had given the most flexible and bespoke suggestion. Cllr Laura Christmas said that her priority order of equipment suggested by Ray Parry would be the Basket Swing, Spinning Dish, Roundabout and See-Saw, based on both feedback from parents and cost-effectiveness. Cllr Matt Murray said that consideration should be given to capping monies match-funded by the Parish Council out of consideration for other priorities. It was agreed that Cllr Laura Christmas and the Parish Clerk should look at grant funding opportunities.
- iv. Play Inspections: the Parish Council agreed the quote from the Play Inspection Company for £198 (including VAT) for two play inspections for the current financial year.
- v. Update on securing the play area perimeter: Cllr Rob Davies had obtained a quote of £548 from a local trader, for materials and labour, for installing wire mesh fencing in the play area. Cllr Victoria Todd advised that there may be a resolution to the securing of the fencing and that she would follow this up.
- vi. Local Boundary Commission Review – there was some discussion on the proposals to amend the boundaries of Shropshire Council wards and the impact on the Parish Council area. Cllr Rob Davies said that this was not as bad as he had first thought, it would mean that Harley would fall under Much Wenlock Ward for the Shropshire Council elections with Cressage and Sheinton in Severn Valley, but it would remain in the same Parish Council.

## Cressage, Harley & Sheinton Parish Council

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### **23.15 Items for consideration at next Council meeting, not for debate or decision**

The Eagles Junction  
Financial Regulations  
Standing Orders  
Maintenance Contract follow-up  
Play Equipment  
Recreation area rents and income  
Bins for dog waste  
Footpaths, including the kissing gate on the Wood Lane/Shaw Lane footpath

### **23.16 Date & time of next Council meeting – 13<sup>th</sup> June 2023 at Cressage Village Hall at 7.00 pm**