

Cressage, Harley & Sheinton Parish Council

Minutes of the Annual Parish Council Meeting held at Harley Village Hall, on Tuesday 10th May 2022

Present Cllrs Colin Campbell, Laura Christmas, Rob Davies, John Esp, Matt Murray, Kal Parkash, Victoria Todd

In attendance: 2 members of the public
 Cllr Claire Wild, Shropshire Council
 Ian Cruise-Taylor, Parish Clerk

1. Election of Chairman

In pursuance of the LGA 1972 S15(1)(2) nominations were sought for the election of Chairman for the ensuing Council year. Cllr Victoria Todd was nominated, seconded and unanimously elected.

2. Declaration of Acceptance of Office

Cllr Victoria Todd signed the Declaration of Acceptance of Office.

3. Election of Vice Chairman

In pursuance of the LGA 1972 S15(6) nominations were sought for the election of Vice Chairman for the ensuing Council year. Cllr Matt Murray was nominated, seconded and unanimously elected as Vice-Chairman

4. Declaration of Acceptance of Office

Cllr Matt Murray signed the Declaration of Acceptance of Office.

5. Apologies for Absence - none

6. Disclosure of Pecuniary Interests - none

7. Minutes

Council unanimously approved the minutes from the Annual Parish Council Meeting held on 26th May 2021, with the correction of the spelling of Cllr Parkash's surname in two places.

8. Shropshire Council Report

Cllr Wild added to the report given at the Annual Parish meeting by informing those present that Shropshire Council now used 'fix my street' software for recording and acting on reports of problems with street furniture and highways matters

9. Insurance Policy

Council **RESOLVED** unanimously to renew the insurance policy with the current provider in view of the ongoing claim relating to the playing field fencing. A review of insurance provider would then take place in time for the 23-24 renewal.

10. Dates of Next Meeting

Council **RESOLVED** unanimously to hold its meetings for the 2022-23 Municipal Year on:

- 14th June 2022
- 12th July 2022
- 13th September 2022
- 11th October 2022
- 8th November 2022
- 13th December 2022
- 10th January 2023
- 14th February 2023
- 14th March 2023
- 11th April 2023
- 9th May 2023 – Annual Parish and Council meetings

11. Council **RESOLVED** unanimously to approve the Minutes from the 8th March 2022 Parish Council meeting

12. Planning matters:

- i. **Decisions if any to note: see appendix A – noted**
- ii. **Determine response to new Planning Applications: see appendix A – no comment to be made**

13. Highways matters:

- i. Councillors to report any highway issues for action – Council noted continued public concern regarding the junction between Sheinton Road and the A458, which would be addressed in a meeting being arranged with appropriate agencies late May/early June 2022
- ii. Council **RESOLVED** unanimously to approve the ‘20’s Plenty’ motion:

Cressage, Harley and Sheinton Parish Council supports the 20’s Plenty for Shropshire campaign:.

- Cressage, Harley and Sheinton Parish Council calls on Shropshire Council to implement 20mph in Cressage, Harley and Sheinton Parishes.
- Cressage, Harley and Sheinton Parish Council will write to Shropshire Council to request 20mph speed limits on streets throughout Shropshire where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.

14. Financial matters:

- i. Council **RESOLVED** unanimously to approve payment of invoices and charges listed on Appendix B
- ii. Council noted Bank Reconciliation: Appendix B
- iii. Council noted that annual payments will now be made regarding the pension deficit over 5 years and an invoice for the 2022-23 financial year was awaited.

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- iv. Council noted that the contract with Shropshire Council for streetlighting has been extended for a further year. The annual charge will be £868.05 plus VAT. Quarterly payments of £217.01 plus VAT (formerly £262.82 inc VAT) will be due in the months of May, August, November and February.

15. **Reports on Play areas** – Council **RESOLVED** unanimously to approve the quotation from SLB Groundcare for work to be carried out as set out in the quotation. Estimated at £1157.34
Council also **RESOLVED** unanimously to hold a re-opening event on the late Spring bank holiday (weekend of 3rd to 6th June)

16. **Other Parish Matters** – to include report back from meetings/training courses attended

- i. Update on insurance matter regarding damaged fencing, if available. Council agreed that further pressure should be put on the insurers to resolve the matter with haste – Clerk and Chairman to pursue
- ii. Report on complaint to the Parish Council – to agree any next steps – Council **RESOLVED** unanimously to accept the recommendations in the report. The Chairman read out a note expressing regret on behalf of the Council
- iii. Update on Smartwater – Council **RESOLVED** unanimously to purchase 15 kits and appropriate signs for resale to residents
- iv. Discussion about young people's facilities, Council noted that the 4 top issues which emerged were:
 - a. Accessible play equipment at both play areas
 - b. Improvements to road safety in the village of Cressage in particular
 - c. 'BMX' style track capable of being used by wide range of play equipment including skates, skateboards and bicycles
 - d. More eco and wildlife friendly facilities

Council **RESOLVED** unanimously to:

- i. Seek advice and quotations for accessible equipment
 - ii. Discuss edible planting scheme for U11s area
 - iii. Seek advice and quotations for skate/bike track area
- v. Update on under 11s play area drainage – Council **RESOLVED** unanimously to endorse the action taken by the Chairman and Parish Clerk to arrange for emergency drainage work to be undertaken immediately at a cost of £620
- vi. Consider next steps towards updating the Parish Plan. Council agreed to await developments in relation to both the Local Plan and national economy before taking any steps and to review the situation in 6 months time.

17. **Items for consideration at next Council meeting, not for debate or decision**

Smartwater update

A458 improvements update

Cressage Bridge update

Cressage Village Hall update

Young Peoples facilities – for July meeting

18. Date & time of next Council meeting – 14th June 2022 at a Harley Village Hall at 7.00 pm

DRAFT

19. Closed Session

- i. **Grounds Maintenance Contract** – consider and determine response to tenders

Council noted that despite extensive efforts only one quote had been received. It **RESOLVED** unanimously however that the quote from SLB Groundcare was acceptable, with the proviso that a system of regular reports was put in place

Appendix A

i. Planning decisions:

SA/08/1434/F | Erection of a first floor pitched roof extension to rear over existing flat roof | Old Porch House Crown Lane Cressage Shrewsbury SY5 6BT – approved

ii. Planning applications

- a) 21/011124/Ful Castleholm, Harley SY5 6LZ Erection of replacement dwelling and detached double garage with store -
- b) 22/01617/FUL &LBC Porch Cottage Crown Lane Cressage SY5 6BTL: Change of use from business use to domestic residential use to include internal alterations and installation of rooflight to rear roofline
- c) 22/01464/FUL: Cottage At 55 Sheinton: Reinstatement of derelict cottage and outbuilding to create one holiday let property and installation of package treatment plant

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Appendix B

Remaining Payments for approval Mar/April/May 2022

i. Payments:

March

VTodd for keys	30.00
Electric	12.10
SALC inv 1295	30.00
HMRC Mar	135.40
Clerk Salary March	623.33
SC pension fund	384.00
Sbott G/care Mar 22	682.58
	1897.41

April

Lyreco	145.70
HMRC	116.80
salary	467.34
SALC	461.29
Renewable energy	10.90
S Bott G/care	682.58
	1884.61

ii. Reconciliation:

Balance b/forward from Year End 31st March 2021	£28,877.44
Add: Receipts to date	£27,555.39
Less: Payments to date	£26,386.84
Closing Balance at 31st March 2022	£30,045.99

Bank Balances as at 31st March 2022:

Instant account xxxx1990	£29,908.98
Treasurers account xxxx9578	£716.41
less unpresented cheques	£579.40
	£30,045.99

Balance b/forward from Year End 31st March 2022

Current Account	£716.41
Deposit Account	£29,908.98
Add: Receipts to date	£27,763.27
Less: Payments to date	£1,884.61
Closing Balance at 30th April 2022	£56,504.05

Bank Balances as at 30 April 2022:

Current account	£1,817.42
Deposit Account	£55,328.36
less unpresented cheques/payments	£641.73
	£56,504.05