

## Cressage, Harley & Sheinton Parish Council

---

Parish Council Meeting to be held at Cressage Village Hall  
Tuesday 12th October 2021 at 7.00 pm

*Members of the public wishing to attend the meeting are asked to advise the Parish Clerk, as Covid precautions remain in place and may limit numbers. Members of the public wishing to speak regarding any agenda item should advise the Parish Clerk, at [chsparishcouncil@gmail.com](mailto:chsparishcouncil@gmail.com) or 07866 494411*

### Agenda

1. Chairman's welcome
2. To note Apologies
3. To note Declarations of Pecuniary Interest or consider dispensation requests.
4. **Public session.** Please note this is limited to 15 minutes
5. **Council to agree the Minutes from 14<sup>th</sup> September 2021 meeting**
6. **Shropshire Councillor's Report**
7. **Planning matters:**
  - i. **Decisions: see appendix A**
  - ii. **New Planning Applications: see appendix A**
8. **Verge Layby restoration project** – Council to consider update and determine next steps for the Parish Council
9. **Highways matters:**
  - i. Councillors to report any highway issues for action
10. **Financial matters:**
  - i. To discuss contribution to West Midlands Pension Fund, on closure of the scheme: £10,820
  - ii. To note completion of external audit process - attached
  - iii. To consider and determine proposal to use on-line banking facilities
  - iv. To consider and determine list of proposed works in the parish - attached
  - v. To consider and determine grants/donations policy and procedure – attached
  - vi. Council to agree payment of invoices and charges presented by the clerk: see Appendix B
  - vii. Council to note Bank Reconciliation Appendix B

## **Cressage, Harley & Sheinton Parish Council**

---

### **11. Correspondence**

- a) Shropshire Council review of planning committees – email circulated

### **12. Parish Matters** – items mainly for information, to include report back from meetings/training courses attended.

### **13. Items for consideration at next Council meeting, not for debate or decision**

### **14. Date & time of next Council meeting – 9<sup>th</sup> November 2021**

I.F. Cruise-Taylor  
Parish Clerk

**Appendix A**

**A. Planning decisions:**

21/03824/FUL: Erection of split level rear extension with solar shading (amended scheme, Barn Yonder Harley Shrewsbury Shropshire SY5 6LX. Status: Permission Granted

**B. Planning applications**

21/04535/FUL: Rectory Cottage, Sheinton, SY5 6DN. Proposal: Erection of a replacement detached double garage with storage above.

21/04692/TCA: Cheriton, Harley, Shrewsbury, Shropshire, SY5 6LX. Proposal: To remove 1 (approx) 8" branch and (approx) 1 1/2" branches overhanging neighbouring property within Harley Conservation Area.

## Cressage, Harley & Sheinton Parish Council

---

### Appendix B

#### Payments for approval October 2021

	Ref	Chq Number	Payee	Amount
Sept				
	42	2314	Clerk's salary sept	457.84
	43	2315	HMRC aug and sept	229.00
	45	SO	SB Groundcare	682.58
	46	2317	SB Groundcare sept balance	74.28
	47	2316	CVH Room Hire	10.00
	48	DD	Renewable energy	10.10
Oct				
	48	SO	SLB Groundcare Oct	682.58
	49		Med UK defib case	678.00
	50		PKF Audit	240.00
	51		WM Pension Fund	10820.00
	52		Clerk's Salary October	
	53		HMRC October	

#### Bank Account

##### Reconciliation:

Balance brought forward from Year End 31st March 2021	£28,897.44
Add: Receipts to date	£27,428.53
Less: Payments to date	£13,332.66
Closing Balance at 30th September 2021	£42,993.31

##### Bank Balance as at 30th September 2021:

Treasurer's account 00809578	£1,738.07
Business Instant Account 01131990	£41,407.12
less unrepresented cheques	£151.88
	£42,993.31