

Cressage, Harley & Sheinton Parish Council

Minutes of the Parish Council Meeting held at Cressage Village Hall Tuesday 12th October 2021 at 7.00 pm

Present: Cllrs Colin Campbell, Rob Davies, John Esp, Matt Murray, Kalpna Parkash, Victoria Todd (Chairman).

In attendance: Cllr Claire Wild (Shropshire Council), 5 members of the public, Ian Cruise-Taylor (Parish Clerk).

1. **Chairman's welcome** – the Chairman welcomed everyone to the meeting
2. **Apologies** from Cllr Laura Christmas were noted
3. **Declarations of Pecuniary Interest or consider dispensation requests.** There were no declarations or dispensations to consider.
4. **Public session.**
 - a. A member of the public raised a question regarding the cost and outcome of an FOI. The Clerk agreed to look into it
 - b. A member of the public asked about when much needed repairs to Sheinton Bank would be carried out. The Chairman and Cllr Wild reported that Sheinton Road was due to be repaired during the forthcoming half-term and that Sheinton Bank was in the forward programme for 2021-2022.
5. **Council unanimously agreed the Minutes from 14th September 2021 meeting**
6. **Shropshire Councillor's Report:** Cllr Wild reported, in addition to the information about repairs to Sheinton Road and Sheinton Bank:
 - a. It was hoped that the improvements to the signage at Cross House regarding the closure of the A458 had been helpful
 - b. There would be traffic lights on Cressage Bridge for the next 2-3 months which were designed to limit the impact of heavy vehicles and increased traffic caused by a night-time diversion on the A49. Traffic on the bridge would be monitored and in response to a comment from Cllr Esp will suggest the lights are placed on the opposite side of the road to reduce risks to damaged parts of the bridge
 - c. The emptying of bins on the under 11s playing field should now be resolved
 - d. A planning enforcement case had been opened for investigation.

In response to a question from Cllr Parkash, Cllr Wild agreed to ask colleagues in Environment Health and Waste Recycling to remove the overfull and apparently abandoned clothes bank outside the village shop.

7. Planning matters:

- i. **Decisions: see appendix A** - noted

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ii. **New Planning Applications: see appendix A** – no comment

8. **Verge Layby restoration project** – Council to consider update and determine next steps for the Parish Council – deferred to a later meeting

9. Highways matters:

- i. Councillors to report any highway issues for action
 - a. Council noted that the Bollards in Wood Lane had not been replaced – Clerk to chase
 - b. The Chairman reported that the Head of Christ Church School had reported that she had received an arboriculture report on the trees considered to be causing issues on Sheinton Road, which had indicated that no action needed to be taken by the school
 - c. Council noted that speeding through the village continued to be a problem and the Clerk confirmed that the matter had been reported to both the Safer Roads Partnership and the local police team. It was agreed by Council that action using the Community Speedwatch initiative should be introduced. Clerk to pursue
 - d. Council noted that the hedge at the Old School House in Harley had not been cut, and it was agreed to advise the occupier again.

10. Financial matters:

- i. To discuss contribution to West Midlands Pension Fund, on closure of the scheme. Moved to closed session
- ii. To note completion of external audit process – Council noted the satisfactory outcome
- iii. To consider and determine proposal to use on-line banking facilities – Council agreed to the mandate being changed to allow on-line banking and Cllrs Davies and Murray agreed to be additional signatories
- iv. To consider and determine list of proposed works in the parish – Council noted the works and agreed that they should be carried out, working with the Council's grounds contractor
- v. To consider and determine grants/donations policy and procedure Council unanimously agreed the policy and application form
- vi. Council unanimously agreed payment of invoices and charges presented by the clerk: see Appendix B, with the exception of the pension fund item.
- vii. Council noted the Bank Reconciliation Appendix B

11. Correspondence

- a) Shropshire Council review of planning committees, Council chose to make no comment

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12. Parish Matters – items mainly for information, to include report back from meetings/training courses attended.

- a. Council's attention was drawn to a formal complaint from a non-resident pertaining to events which have previously been reported to the Parish Council which took place in April 2021. Council took the matter seriously and agreed that the Clerk should follow the complaints procedure and produce a report, hopefully in time for the Council meeting in November. It was also agreed to consult with SALC with a view to the investigation being overseen by an independent and senior Chairman from another parish council.
- b. Council noted that significant numbers of those consulted regarding Smartwater had supported the initiative. It was agreed to carry out further enquires and consider a report on costs at the Novembre meeting with a view to making a decision
- c. Following the success of the young people's drop-in session, Council agreed to the proposed dates for residents' drop-ins, 21st November 2021 and 27th February 2022, both at Cressage Village Hall from 10.00 to 11.00 a.m.
- d. Council considered and approved plans to repair the bench and chains at the War memorial, costing around £620
- e. The Act of Remembrance will take place on 14th November at the War Memorial, Cressage, followed by refreshments in the Village Hall.

13. Items for consideration at next Council meeting, not for debate or decision

- Smartwater
- Complaint report
- Young people's service

14. Date & time of next Council meeting – 9th November 2021 at 7.00 pm – Harley Village Hall

Chairman..... Date.....

Appendix A

A. Planning decisions:

21/03824/FUL: Erection of split level rear extension with solar shading (amended scheme, Barn Yonder Harley Shrewsbury Shropshire SY5 6LX. Status: Permission Granted

B. Planning applications

21/04535/FUL: Rectory Cottage, Sheinton, SY5 6DN. Proposal: Erection of a replacement detached double garage with storage above.

21/04692/TCA: Cheriton, Harley, Shrewsbury, Shropshire, SY5 6LX. Proposal: To remove 1 (approx) 8" branch and (approx) 1 1/2" branches overhanging neighbouring property within Harley Conservation Area.

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Appendix B

Payments for approval October 2021

	Ref	Chq Number	Payee	Amount
Sept				
	42	2314	Clerk's salary sept	457.84
	43	2315	HMRC Aug and Sept	229.00
	45	SO	SB Groundcare	682.58
	46	2317	SB Groundcare sept balance	74.28
	47	2316	CVH Room Hire	10.00
	48	DD	Renewable energy	10.10
Oct				
	48	SO	SLB Groundcare Oct	682.58
	49		Med UK defib case	678.00
	50		PKF Audit	240.00
	51		WM Pension Fund	
	52		Clerk's Salary October	
	53		HMRC October	
	54		Room Hire, Village Hall	10.00

Bank Account

Reconciliation:

Balance brought forward from Year End 31st March 2021	£28,897.44
Add: Receipts to date	£27,428.53
Less: Payments to date	£13,332.66
Closing Balance at 30th September 2021	£42,993.31

Bank Balance as at 30th September 2021:

Treasurer's account 00809578	£1,738.07
Business Instant Account 01131990	£41,407.12
less unrepresented cheques	£151.88
	£42,993.31