

## Cressage, Harley & Sheinton Parish Council

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### Minutes of the Parish Council Meeting held at Cressage Village Hall Wednesday 28th July 2021

**Present:** Cllrs Colin Campbell, Laura Christmas, Rob Davies, John Esp, Kalpna Parkash, Matthew Murray, Victoria Todd (Chairman)

In attendance: Cllr Claire Wild, 6 members of the public and Ian Cruise-Taylor, Parish Clerk.

1. **Chairman's welcome:** The Chairman welcomed councillors, members of the public and the new Parish Clerk to the meeting
2. **To note Apologies:** apologies were noted from Cllr Claire Wild
3. **To note Declarations of Pecuniary Interest or dispensation requests.** There were no declarations or dispensations
4. **Public session.** Members of the public raised the question of the condition of Sheinton Road, and the need for the verge to be cut back to avoid risks to cyclists, which were noted for action. The parish council was invited to resume submitting articles to Village Life, which was agreed.
5. **Council to agree the minutes from 30th June 2021 meeting:** minutes unanimously agreed.
6. **Shropshire Councillor's Report:** an email from Cllr Wild was read out, drawing attention to:
  - complaints received from residents about the lack of signage for the recent roadworks.
  - A request being made for the lines outside the School to be repainted
  - Intervened to assist with getting the bin at the under 11s play area emptied.
7. **Planning matters:**
  - a) **Decisions:** Council noted:
    - Application for lawful development certificate for the erection of a three bay Oak Framed garage - The Cedars Sheinton Road Cressage SY5 6DH - LAWFUL-Cert Lawful Use/Dev issued
    - Application for Lawful Development Certificate for the proposed erection of a single storey extension - 14 Harley Road Cressage SY5 6DF - Application Withdrawn

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- Application for certificate of Lawfulness for the proposed erection of a single storey rear extension following demolition of existing conservatory - 56 Severn Way Cressage SY5 6DS - LAWFUL-Cert Lawful Use/Dev issued
- Application for a Certificate of Lawful Development for the proposed erection of single storey rear extension - Rectory Cottage Sheinton SY5 6DN - NOT LAWFUL

b) **New Planning Applications:** Council noted but chose not to comment on the following applications:

- i. 21/02839/FUL - 1 And 2 Sheinwood Farm, Sheinton Road, TF13 6NR  
Proposal: Conversion of 2no redundant barns to dwellings
- ii. 21/03140/FUL - 34 The Moors, Cressage, SY5 6DB. Proposal: Erection of side and rear extension to dwelling, replacement front porch and relocation of existing garage
- iii. 21/02835/AMP - Barn Yonder, Harley, SY5 6LX. Proposal: Alteration to external levels and replacement of recess, and window at ground floor level with new bi-folding door.
- iv. 21/02539/FUL - Harley Grange, Harley, SY5 6LX. Proposal: Erection of a self-contained annex with garaging and plant room ancillary to main dwelling following demolition of existing Dutch Barn
- v. 21/02078/FUL - The Eagles Inn 1 Harley Road Cressage SY5 6DF.  
Proposal: Conversion of former public house to two residential dwellings; associated works –
- vi. 21/02123/LBC - The Eagles Inn 1 Harley Road Cressage, SY5 6DF.  
Proposal: Internal alterations in association with conversion of former public house to two residential dwellings.
- vii. Late item: 21/01469/FUL - Outbuilding Adj Sheinwood Cornmill Sheinton.  
Proposal: Erection of lean-to extension to outbuilding to form storage/forestry building and toilet facilities ancillary to the maintenance of the land and private storage purposes

### 8. Highways matters:

- i. Councillors to report any highway issues for action:
  - a. Council noted concern regarding continued speeding on the main road through Harley.
- ii. Council to note letter from Steve Charmley - circulated
- iii. Wood Lane warning bollards slipping towards the brook. Council agreed to ask Shropshire Council Highways Dept to investigate and take appropriate action again to avoid road collapse
- iv. Council to consider requesting Shropshire Council to initiate a survey with a view to upgrading all aspects of the Sheinton Road. It was agreed to invite both officers and portfolio holder to visit the site to discuss improvements

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- v. Council, pending further investigations and discussion will consider the proposal for a verge restoration project on the south layby on A458.

### 9. Financial matters:

Council unanimously agreed payment of invoices and charges presented by the clerk in the list circulated at the meeting and attached to these minutes, including:

SLB Groundcare	£682.58
Loan Repayment	£273.46
DM Payroll Services (annual charge)	£120.00
DM Payroll Services (DPO Services)	£133.33
Clerk's Salary (figure not known at time of writing)	x
<b>Total excluding Clerk's Salary</b>	<b>£1209.37</b>

10. **Council to agree Bank reconciliation as presented by the clerk** – the bank reconciliation was not available.

### 11. Correspondence

- i. Via SALC: 'Warp It' (Waste Action Reuse Portal). Circulated. The portal will allow councils to repurpose equipment and exchange any items with Shropshire Council or with other public sector (in Shropshire), charities, schools and business partners. Council agreed to keep the scheme in mind and consider submitting a redundant laptop.
- ii. Request from resident to consider the council's position on the Parliamentary Boundary Review (cfwd from June meeting). Council agreed that the change was unhelpful to residents and the Parish Council and the Clerk was instructed to convey this to the Boundary Commission.

### 12. Parish Matters – items mainly for information:

- a) Council noted the success of an initial drop in session for young people from the parish which had attracted 10 young people and some parents. Young people agreed to come forward with ideas for improvements to facilities and to work with the Council on developing these further. It was agreed that an approach be made to Christ Church Primary School to seek to engage younger residents in a similar exercise.
- b) Council recognised the need to improve communications with residents by a wide variety of means, including contributing to the publication Village Life. Council would also publicise the dates of future meetings and consider ways to engage actively with residents

### 13. Items for consideration at next Council meeting, not for debate or decision

Young people's session report  
Verge 'wilding' project update  
Dates of future meetings

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**14. Date & time of next Council meeting – 14<sup>th</sup> September 2021**

Chairman.....

Date.....

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### Payments for approval July 2021

18	S/O	SLB Groundcare	682.58
19	DD	PWLB (August)	273.46
20	2298	DM Payroll services Payroll administration	120.00
21	2298	DM Payroll services DPO year 3	133.33
22	2299	L Pardoe salary, July	161.00
23	2300	Clerk's Salary, July	422.80
24	2302	HMRC Income Tax	82.40
25	2302	HMRC Income Tax (arrears)	89.49
26	2302	HMRC National Insurance	15.97
27	DD	ICO – Data Protection Annual Registration	35.00
28	2303	SALC Councillor Training	30.00
29	2304	Ecotricity electricity charges	18.69
July		subtotal	2064.72

### **Bank Accounts**

It has not been possible to do a bank reconciliation. However the bank balances are as follows:

Treasurers Account: £ 2,335.25

Business Bank Instant Access: £45,406.34