

# CRESSAGE, HARLEY & SHEINTON PARISH COUNCIL MEETING

Wednesday 3<sup>rd</sup> March 2021

## MINUTES

Online

1. **Chairman's welcome.** The Chairman welcomed all to the meeting. He explained that all members of the public would be muted unless they had requested to speak. They would be unmuted to allow them to speak This was to prevent people talking over each other and allow those speaking to not be interrupted.
2. **Present;** Councillor S Bott-Chairman, Councillor V Todd-Vice-Chairman, Councillor J Esp, Councillor C Campbell , Councillor I Lawrence, Shropshire Councillor C Wild, L Pardoe locum clerk to the council. Also present nine members of the public.
3. **Declaration of Pecuniary Interests.** There were none declared at this point of the meeting
4. **Council to confirm the appointment of Lorna Pardoe as Locum Clerk for a period of six months.**  
Proposed by Councillor V Todd seconded by Councillor C Campbell and agreed by all members present.
5. **Council to adopt.**
  - **Complaints Procedure Policy**
  - **Vexatious complaints Policy**

It was agreed to adopt the two policies Proposed by Councillor I Lawrence seconded by Councillor J Esp and agreed by all members present.
6. **Public session. This will be limited to 15 minutes. The time allowed for each speaker will be tailored to fit this time allowance.**

1<sup>st</sup> Member of the public stated that the people of Cressage were disappointed by The Parish Council response to the Local Plan. In appendix B13 of The Much Wenlock Local Plan there was clear support to remain Open Countryside. He asked why the meeting had taken so long to be called and who wrote the open letter to the village and was taxpayers money used to pay for the letter. The clerk explained that it would be paid for by the Parish Council and that she had written the letter based on facts and information held in the Parish Council files. The member said that he thought that the clerk was not allowed to write things on behalf of the council

*For Information as the responsible Officer of the Parish Council it is the clerk's responsibility to write information on behalf of the Parish Council and issue statements.*

2<sup>nd</sup> Member of the public stated that he felt that allowing members of the public to speak for 15 minutes was not really on that he felt that the Parish Council were just wanting to deal with their own matters. He stated that it was the Parish Council right to make these rules up but that there was an election coming up and that residents of Cressage could show their displeasure with the Parish Council although they might also agree with the Parish Council. The Chairman thanked Mr Healey and noted his comments.

A third member of the public asked why she had not been co-opted on to the Parish Council. The clerk said as I explained when I replied to your e-mail that it is standard practise to not fill Casual vacancies by co-option when there is less than six months to run before elections. There are to be elections in May and she was able to stand for Parish Council in those elections if she wished. She also asked why there was no meeting called before the end of the

Local Plan consultation took place on 26<sup>th</sup> February 2021. The clerk explained that the Parish Council did not have a clerk. The member of the public asked why they didn't get a temporary clerk to which the clerk explained that she was the temporary clerk and that qualified clerks are not that easy to find.

#### 7. **Shropshire Councillors Report;**

She reported that she had been able to get some fly tipping removed from the layby on the way to Cambers from Cressage. There has been quite a lot of fly tipping there and it's something that we need to keep an eye on. In the future it may be possible to have cameras in layby that suffer from a lot of fly tipping. If Shropshire Council get some cameras, she will put Cressage forward as residents keep the layby very tidy and its very unsightly when rubbish is dumped there.

She reported that the engineers are writing up the report for the Cressage Bridge. There will need to be some substantial remedial work done to the bridge at some stage. She hopes that by the next Council meeting we should have some indication of the severity of the problem. The Chairman reported that there has been more stuff dumped since Shropshire Council had cleared it up in the last few days, the clerk and Shropshire Councillor to report this. Councillor Todd reported that there is still some brushwood in the lay by and has been there since last autumn. Councillor Todd reported that she had noticed that this had increased since the Snack Van has not been in the lay by.

#### 8. **Council to agree the minutes from 5<sup>th</sup> November and 25<sup>th</sup> November 2020 meeting.**

5<sup>th</sup> November It was agreed that these were a true and accurate record of the meeting, proposed by Councillor, I Lawrence seconded by Councillor V Todd and agreed by all members present.

25<sup>th</sup> November It was agreed that these were a true and accurate record of the meeting proposed by Councillor C Campbell seconded by Councillor J Esp and agreed by all members present.

#### 9. **Planning matters**

**There are currently no new planning applications.**

Councillor Todd commented that they had been notified that a Planning application for The Crows Nest Harley had been granted permission but she had no recollection of the Council having been consulted on that. The other member confirmed this. The locum clerk stated that it must have slipped under the previous clerk radar as these applications usually take a few months from validation to the decision being made.

#### 10. **Highways matters.**

- Councillors to report any highway issues.

Councillor Todd had nothing to report

Councillor I Lawrence. Shingles corner towards Sheinton Manor there are some enormous potholes. He feels these require urgent attention.

Councillor Esp had nothing to report

Councillor Campbell reported potholes on Kenley road out of Harley further up from the flooding. Between Harley and the turn for Harnage Grange before wood lane.

Councillor Bott reported that he and Councillor Esp have concerns over bad potholes on the corner on the Cressage side of the bridge. Also, it was previously reported about the potholes near the War Memorial where it had been resurfaced. The road has not been refilled properly. Clerk to report this to Severn Trent and Shropshire Council. The bollards in Wood Lane need addressing.

The Chairman was asking for a proper report on the sunken road on Severn Way

#### 11. **Financial matters**

- Council to agree payment of invoices as presented by the clerk. It was agreed to pay the invoices as presented by the clerk, Proposed by Councillor I Lawrence seconded by Councillor J Esp and agreed by all members present

Numbers Plus	Defibrillator		118.80
Shropshire Council	Lighting		279.86
L Pardoe	Stamps	20.40	
	Paper	3.00	
	Printer ink	27.49	
total exp			50.89
	Maintenance	662.70	662.70
total payments			1112.25

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- 12. Parish Matters.** The clerk had received an e-mail from a C Aston who feels that the skate park needs updating, he asked if he could canvas the village and see what people want for the skate park and then speak with the Parish Councillors. The chairman said that they have had this issue for a number of years on both recreational areas and that funding was the big issue. Members were happy for the clerk to respond to this person and give them the go ahead and report back to the next Parish Council meeting.  
The Chairman had received a couple of complaints about people parking on the pavement along Sheinton Road. This is a thoroughfare through to the school and the doctor's surgery and to Sheinton
  - 13. Date & time of next Council meeting.** It was agreed that this would be held on Wednesday 19<sup>th</sup> May 2021. The clerk stated that if there was anything that came up between the meetings that needed a meeting, she could call a meeting with a weeks' notice.
  - 14.** The Chairman thanked all members of the public for attending and the meeting then went into closed session.

*It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 13 & 14*

- 15. Recruitment of Clerk;** The clerk explained the details of process and the members agreed the draft Job advertisement, Job description, person specification and timeline for the process.
- 16. Council to agree details of temporary contract for locum clerk for a period of six months.** The contract was agreed for a period of six months on a month-by-month basis.

*On 4th April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely. **Members of the public may access these meetings through the Zoom platform by sending an email to the Parish Clerk at [chsparishcouncil@gmail.com](mailto:chsparishcouncil@gmail.com) stating their device type and whether they wish to contribute visually and audibly and on what subject on the agenda.** In response the Parish Council will provide the Meeting ID, password, and the time of the meeting. This request must be with the clerk 36 hours before the meeting is due to start.*

*The rules for members of the public to speak will be the same as normal meetings, that is, during the opportunity to do so in the agenda item allotted for the purpose. Due to time limitations the speaker should limit their question/presentation to 3 minutes. The time for individual speakers will be tailored to fit the time allowance of 15 minutes in total.*

*Please note that members of the public will only be allowed to speak on items on the agenda .*

Cressage,Harley & Sheinton Parish Council

L Pardoe, Clerk & RFO ...

March Minutes 2021

chsparishcouncil@gmail.com

signed.....