

CRESSAGE, HARLEY AND SHEINTON

PARISH COUNCIL

Minutes of Council Meeting held on 3rd April 2019

at Cressage Village Hall at 7pm

Present: Cllr. Lawrence (Chairman), Cllrs. Bott, Campbell, Esp, Quenby and Todd

Absent: None

In attendance: Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, PS Rebecca Thomas, 3 members of the public

171/1819 **PRESENT & APOLOGIES FOR ABSENCE**

All present.

172/1819 **DISCLOSURE OF PECUNIARY INTERESTS**

Cllr. Bott – pecuniary interest in payments to his company.

173/1819 **DISPENSATION REQUESTS**

None.

174/1819 **PUBLIC PARTICIPATION SESSION**

The organiser of the proposed village fete spoke – she had been to look at the pavilion and feels it can be used instead of hiring portaloos and the WI can use the washing facilities. She was suggesting purchasing paint and was volunteering to organise painting the floor. The electrical items in the pavilion need safety testing. Insurance will cost a minimum of £100 and she was asking if the PC can use their insurance policy; the clerk was asked to check this. She was offering to write the risk assessments required.

Volunteers have done some litter picking and have bought 6 litter kits and are asking for reimbursement from the parish council of circa £100.

The secretary of Cressage Social Club spoke re the re-submission of a planning application for decking. He had sent plans showing the changes to the structure and was seeking the PC's comments, in particular on 2 of the 6 changes:

- Change 3 – is a second rail or rounded picket fence all way round preferred?
- Change 4 – gate – should it be at the bottom or top of the steps?

175/1819 **REPORTS**

- a) *Police Report & discussion re Speeding* - PS Rebecca Thomas gave a report. Extensive police recruitment has taken place so able to focus more on rural issues now rather than picking up slack at other policing units.

Statistics from 1st Feb to 31st March: Assault 0, Theft 2, Burglary dwelling 2, Road Collisions: 2, ASB Personal: 1. Garden furniture and trailer stolen, burglary from a farm and motorbike stolen from garage. There are a number of initiatives police can deploy in terms of covert tactics. Will look at CSOs coming out with hand-held speed guns. She will also look into Community Speedwatch and getting statistics from the Safer Roads Partnership van. The PCC has a road safety initiative fund which could be used for interactive signage on Sheinton Road where speeding is a problem.

- b) *Shropshire Council* – consultation on bus service – proposed to cut the 436 from hourly to 2 hourly. Peak service to continue but no peak morning journey to Bridgnorth.

SEN nursery transport to Severndale ceasing as it is not a statutory service and can be very costly. Post 16 subsidy reducing but there is a fund that the most vulnerable can apply to.

Meeting on 9th April re traffic implications of development at former Ironbridge power station.

c) *Parish councillor reports*

Planning application 18/04266/FUL – School House Farm, Sheinton – Cllr. Lawrence volunteered to attend the Planning Committee on Thursday 11th April where the application will be considered.

176/1819 **MINUTES -**

It was **RESOLVED** to approve the minutes dated 6th March 2019 as being a correct record and they were duly signed by the chairman.

177/1819 **PLANNING NOTIFICATIONS– For information only**

- a) 19/00188/FUL - Childrensworld UK, Nursery At, Christ Church Church Of England School, Sheinton Road, Cressage, Shrewsbury, Shropshire, SY5 6DH
Proposal: Extension to existing demountable nursery unit
Decision: Grant Permission

178/1819 **PLANNING APPLICATIONS– FOR COMMENT**

None received.

179/1819 **PARISH MATTERS**

- a) *Playground repairs & appointment of annual RoSPA inspection company* – it was **RESOLVED** to commission annual inspections through Shropshire Council for a cost of £160 plus VAT. Cllr Bott advised that the repairs will be completed soon.
- b) *Wood Lane bollards* – SC Highways to inspect.
- c) *Road collapsed on Severn Way by turn off A458* – SC Highways have sent the job to the contractor to scope the work.
- d) *Pot holes, Station Road* - potholes in Station Road now repaired.
- e) *Cressage Bridge* – SC Highways have advised as follows: “*The issue has been caused by part of the embankment slipping away from the edge of the carriageway which has resulted in a small crack appearing in the road surface, there is no imminent danger of the embankment collapsing. Our Engineering Consultants, WSP have carried out some ground investigation work and assessed the site. They have also provided a number of design options for the remedial work which they have asked our contractors Kier to provide quotes for. When we have received the quotes we will be able to assess the options and determine which provides the best value for money and long term solution. Whichever option is taken this will require the road to be closed for a period of time.*”
- f) *Litter picking kits* – it was **RESOLVED** to reimburse £100 for purchase of the litter picking kits and to adopt the Risk Assessment.
- g) *Cressage Doctors Surgery – parking* – the Practice Manager had replied as follows: “*There are times when the car park at the surgery is full and patients, visitors and staff attending the surgery have parked on Sheinton Road, outside the Practice where they are legally allowed to park - there being no parking restrictions along that section/side of the road.*

We can't say for certain that all the cars parked along that road are due to people visiting the Practice, it is not something we monitor; they may be visitors to the school or houses along the road.

We are aware, particularly in the summer time, that tractors and farm vehicles have difficulty getting passed vehicles parked there and we have in previous years put a notice up in the surgery asking patients to be mindful of this.

I would imagine the same issue applies to the length of Sheinton Road.

If the Parish Council have any suggestions for alternative parking, that is not too far to walk for patients, who may have mobility issues, we would be pleased to hear of them.

Thank you for your offer to attend the meeting on the 3 April; unfortunately I am in a meeting in Birmingham that day and won't be able to attend."

It was noted that there is now a notice in the surgery and the Wenlock Herald about parking. It was agreed to monitor the situation.

- h) *Press/media matters* – it was noted that Village Life had expressed concern about the lack of a chair's report and practicality of publishing unedited minutes in terms of space in the publication.
- i) *Cressage Social Club – revised plans for decking* – it was **RESOLVED** that without prejudice to the PC's right to give formal comments on any future planning application, having seen the diagrams, the PC is not satisfied with the aesthetic appearance and impact on amenity of neighbours. The PC further has concerns that the proposed structure may not comply with aspect of the Building Regulations. Clerk to inform the club secretary.
- j) *Parish councillor vacancy (Cressage parish) – notice of election* – it was **RESOLVED** not to request that poll cards be printed as this would incur a cost of upwards of £100.
- k) *Place Plan – to review draft* – it was **RESOLVED** to request that the issue of parking outside Cressage surgery is added.
- l) *Parish Plan –review of progress re Housing & Development Action Plan* – noted as follows:

Housing and Development

Action	Partners	Timescale	Success Criteria	Progress
To confirm with Shropshire Council that Cressage is to become a Community Hub.	Shropshire Council. Parish Council. Councillor for Severn Valley Ward	May-September 2018.	Details are presented to Parish Council and residents. Presented in open meeting.	Place Plan submitted. Local Plan Review published identifying Cressage as a community hub – public meeting held and PC commented in support of the community hub.
If a hub is established, to develop a planning strategy that sets development sites, establishes a village boundary, and gives detailed plans for improvement to infrastructure.	Shropshire Council. Parish Council. Councillor for Severn Valley Ward	2018-2019.	Regular reviews of both process and progress are held by both Parish Council and Shropshire Council. Updates posted on parish website, in Village Life magazine and in open meeting as required.	The Local Plan Review identifies a development boundary, allocated sites and a housing guideline number. PC to continue to engage with stakeholders as proposals are worked up in more detail.
To ensure that any further developments are constructed in	Shropshire Council. Parish Council.	2018-2019.	Regular reviews of both process and progress are held by	On-going.

keeping with the surrounding area.	Councillor for Severn Valley Ward		both Parish Council and Shropshire Council. Updates posted on parish website, in Village Life magazine and in open meeting as required.	
To ensure that the present restraints on planning in Harley and Sheinton remain in place.	Shropshire Council. Parish Council. Councillor for Severn Valley Ward	2018-2019.	To be written in to any planning document that applies to the parish.	On-going.

180/1819 **CORRESPONDENCE**

- a) *SALC Info Bulletins* – noted.
- b) *SEN & Post 16 transport consultation* – it was **RESOLVED** to object to the changes.
- c) *Local Bus Service consultation* – it was **RESOLVED** to object to the proposals to reduce the local bus service.
- d) *Request for data from Parish Plan* – it was agreed that the data needs to be reviewed ref GDPR before it can be disclosed. Cllr. Todd to send a copy of the data to the clerk.
- e) *Invite to meeting re Ironbridge Power Station development – traffic issues, 9th April 2-3.30pm in Cross Houses Community Centre, The Chestnuts, Cross Houses* – Cllr. Quenby and Todd to attend.

181/1819 **FINANCIAL MATTERS**

- a) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Chq	Net	VAT	Gross
P92-1819	SLB Groundcare	Maintenance contract	SO	£533.26	£0.00	£533.26
P93-1819	Water Plus	Water	DD	£39.49	£0.00	£39.49
P94-1819	Npower	Electricity	DD	£20.75	£1.04	£21.79
P95-1819	R Turner	Salary Mar	SO	£354.20	£0.00	£354.20
P1-1920	HMRC	PAYE Q4	2184	£265.60	£0.00	£265.60
P2-1920	SCPF	Pension Mar	2185	£76.36	£0.00	£76.36
P3-1920	SALC	Training & subs	2186	£483.52	£0.00	£483.52
P4-1920	R Turner	Expenses	2187	£65.48	£0.00	£65.48

- b) *Income received*

Ref	Payee	Item	Amount
R16-1819	Lloyds	Interest	£0.28

- c) *Loan application for LED lights* – the report and draft loan application was considered and it was **RESOLVED** to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £5,100 over the borrowing term of 10 years for the purpose of upgrading 30 street lights to LED. The annual loan repayments will come to around £540 per annum. The council tax precept has been increased by £540.06 (3%) for the purpose of the loan repayments with effect from 2019/20; this is the equivalent of £1.31 per Band D household (3%). The parish council consulted on pursuing a PWLB loan and the associated precept increase prior to making the decision to apply for a PWLB.

- d) *Review accounts for 2018/19 prior to internal audit – it was agreed to submit the accounts for internal audit and the clerk highlighted that the asset register needs reviewing.*

182/1819 **NEXT MEETINGS**

- a) *1st May 2019 – Annual Parish Meeting at Cressage Village Hall, 6.45pm, followed by Annual Council Meeting, 7.15pm*
b) *Items for agenda - to note requests*

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussion of Items 183/1819 to 184/1819, due to the likely disclosure of confidential information*

- 183/1819 **CLERK'S ANNUAL LEAVE, ANNUAL APPRAISAL & SALARY REVIEW** – it was **RESOLVED** to approve the recommendations of the appraisal panel and award the clerk a salary increment to SCP18 on the new pay scales with effect from 1st April 2019. The clerk requested leave dates in August and October and it was **RESOLVED** to agree the dates

- 184/1819 **PLANNING ENFORCEMENT MATTERS** – a report of an enforcement case ref 19/06457/ENF was noted.