

CRESSAGE, HARLEY AND SHEINTON

PARISH COUNCIL

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Minutes of Council Meeting held on 4th December 2019

at Cressage Village Hall at 7pm

Present: Cllr. Quenby (Chairman), Cllrs. Aston, Bott, Campbell, Esp, Lawrence and Todd

Absent: None.

In attendance: Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, 3 members of the public

100/1920 **PERSONS PRESENT & RECEIVE APOLOGIES & REASONS FOR ABSENCE**
All present.

101/1920 **DISCLOSURE OF PECUNIARY INTERESTS**
Cllr. Bott declared a pecuniary interest in payments to his company.

102/1920 **DISPENSATION REQUESTS**
None.

103/1920 **PUBLIC PARTICIPATION SESSION**
A member of the public asked how parish councils are dealing with the climate emergency? Following a brief discussion, the chairman invited her to prepare a paper on this subject for the parish council to consider at the January meeting.

An editor of Village Life magazine spoke re the Housing Needs Survey and asked if it will affect the Local Plan Review's proposed community hub designation of Cressage? He was advised that it is not part of the criteria for determining if Cressage is designated as a hub but it will influence the type of housing delivered in the hub. This is potentially a positive output of the survey as it will give the parish council a basis to press for housing types that meet local need, as will be identified in the survey.

A member of the public spoke re flooding at Shingler's Bend. He was formerly a highways engineer and noted that in the 1980s, pipes were provided to the landowner to pipe the area but unclear whether this was done and it is now flooding again. Cllr. Lawrence reported that the ditch has been cleared out but if this fails the situation would need to be reviewed.

104/1920 **REPORTS**
a) *Police Report* – none.
b) *Shropshire Council* – Cllr. Wild advised that she is now doing a quarterly drive round with Ian Walshaw, SC Highways Manager. Cressage bridge is hopefully to be done shortly and aiming to sort Severn Way while STW working there. In regard to flooding at Harley it is believed the blockage is under the road.

Cllr. Bott asked if under GDPR councillors should have their own email for council business? Cllr. Wild and the chairman advised whilst this was the ideal, the parish council has a system of councillors being asked to have a folder within their emails for parish council business.

c) Clerk's Report

Issue	Update(s)
Street lights	<ul style="list-style-type: none"> Updated inventory has been received for the LED lights. The lights are on several different MPANs (network identification numbers) with Western Power who are the mains distributor/controller of the supply. Western Power instructed the supplier, Npower, to terminate all street light MPAN s from 01.08.2019. SC will back bill the parish council from 01.08.2019 onwards as that is when they took over supply. I am waiting for them to calculate the bill. <p>The final MPAN is for the light in the phone kiosk. This cost £94.60 in the last quarter with Npower and this needs looking into further as that is a high cost for one light and much of it seems to be admin charges by Npower this being £75 of the bill. SC told me they had transferred the kiosk light to their supplier, but it seems this hasn't been done yet with Western Power – I am following this up.</p>
Village Life	<ul style="list-style-type: none"> Meeting being arranged with the Village Life team.
Housing Needs Survey	<ul style="list-style-type: none"> This is due to commence in January 2020 – paper copies will go to all households and there will be an online copy. SC will co-ordinate and analyse. The parish needs to help advertise it locally and there is an article in Village Life and on the website and CRAG group.
Football team	<ul style="list-style-type: none"> Agreed with the team that the PC will bill them approx. termly in arrears – this is because they do not know match dates until a few weeks before so it is easier for them and the PC to bill in arrears at a rate of £35 per match weekend.
Cressage Social Club	<ul style="list-style-type: none"> I have emailed Licensing and Planning and am awaiting a response. Cllr. Wild has also escalated this to a higher level within SC. The appropriate agencies have been asked to intervene to stop anti-social behaviour of an individual in the vicinity of the club and the oak tree.
Cressage Bridge	<ul style="list-style-type: none"> Response received from SC <i>“As you are aware there has been some slight slippage on the south side of the western approach to the bridge which has resulted in the kerb line moving and a crack appearing in the carriageway. WSP, Shropshire Council’s engineering consultants, have carried out site investigation works to determine the underlying ground conditions and cause of the crack. The investigation has been completed and a number of design options produced.</i> <p><i>The option chosen for the remedial works is that the affected section of road and kerb line are excavated and removed. A reinforced concrete beam will then be constructed beneath the road, which will support the edge of the carriageway. The kerb line and road surface will then be replaced. It is anticipated that the works will take approximately 5 days to complete during which time the road will be closed to protect the work force.</i></p>
Severn Way road collapse	<p><i>The cost of the work is around £27,000. I have not yet received a date for the work but it should be completed before the end of the current financial year.”</i></p>

- d) *Tug of War Working Group Report* – the group chairman had provided a written report which was noted. It was noted that refreshments and bar have been arranged.
- e) *Fete Working Group Report* – no update so far.
- f) *Parish Councillor Reports* – Cllr. Lawrence attended SC Community and Rural Strategy workshop. The parish council were surprised that the key messages did not include climate change and affordable housing. Clerk to email Portfolio Holder and comment on these omissions.
- g) *Ironbridge Power Station* – demolition scheduled for 9th December. Meeting being held Jan 9th with Harworth for parish and town councils. Cllrs. Quenby, Todd and Lawrence to attend, representing the 3 parishes. The parish council has expressed concern re lack of detail to date, in particular re traffic. Traffic information has not been assembled yet by Harworth but Cllr. Wild thought it likely this will be shared at the meeting on 9th Jan. Cllr. Wild has asked for parishes to have traffic information prior to the meeting.

105/1920 **MINUTES** – it was **RESOLVED** to approve the minutes of the meeting held on 6th November 2019 as being a correct record and the chairman was instructed to sign them.

106/1920 **PLANNING NOTIFICATIONS**– *For information only*

- 1) 19/04458/FUL - 2 Orchard Close, Cressage, Shrewsbury, Shropshire, SY5 6BZ
Proposal: Conversion of outbuilding to provide ancillary living accommodation
Decision: Grant Permission

The council noted its concern that its comments have been ignored again.

- 2) 19/04227/FUL - Proposed Affordable Dwelling To The South West Of, Harley
Noted that the application is to go to planning committee on 17th December; Cllr. Todd to attend.

107/1920 **PLANNING APPLICATIONS** – *For comment*
None received.

108/1920 **PARISH MATTERS**

- a) *Cressage Bridge* – see clerk’s report
- b) *Hedges Harley* – no update.
- c) *Severn Way* – see Cllr. Wild’s report.
- d) *Flooding /drainage issues, Harley & Sheinton* – see Cllr. Wild’s report.
- e) *Other highway matters* – 30mph limit Station Rd end – to be pursued with the police.
- f) *Dog fouling* – signage in place, dog warden visiting, fouling has reduced on Sheinton Road.
- g) *Pavilion* – floodlights have been installed but need adjusting so they stay on permanently. Fire risk assessment actions - Cllrs. Bott & Quenby to review. Field and access road getting very muddy, it was agreed to restrict use of part of the field by football team. Football team to be asked to give a list of fixtures and send to the clerk, Cllrs. Bott and Quenby.
Noted that some quotes had been received for works at pavilion but the council is not taking this work forward at present.
- h) *Under 11s play area flooding and leaves* – Cllr. Bott said this is getting worse and the field drainage needs reviewing. It was **RESOLVED** that Cllr. Bott obtain quotes for new drainage.
- i) *Signage for parking spaces at Cressage Church* – it was **RESOLVED** to purchase signage for spaces C5 and C6, as shown on the approved planning application, marking them as “church parking” and for Cllr Bott to arrange.
- j) *Cressage Social Club decking* – no response from Matthew Farmer of Public Protection. Cllr. Wild is pursuing this at a more senior level. Anti-social behaviour persists but now a different individual. Clerk to write to the club again.
- k) *Parish Plan – review of progress re Environment topic* – deferred to allow climate change to first be discussed at the Jan meeting.
- l) *Christmas tree* – it was **RESOLVED** to postpone to 2020.
- m) *Youth event* – youth services officer to attend in Feb.
- n) *Cressage Housing Needs Survey* – to commence 7th January 2020.
- o) *Climate Emergency* – see public session.
- p) *Reports of urgent parish matters (for info only)*
 - Damage to war memorial slabs – it was **RESOLVED** that Cllr. Bott would do the repairs.
 - School German market sigs – need taking down. Cllr. Bott to ask the organisers to remove.

- Martial arts club has used Cressage School on Tuesdays regularly. Looking for a new venue as hire has been terminated. Cllr. Todd to contact the club to ask them to come to the parish council meeting and explain their requirements.
- Clerk to email SC's tree officer re condition of the oak tree on the green.

109/1920 FINANCIAL MATTERS

- a) Q2 budget report & bank reconciliation – it was **RESOLVED** to approve the report, the reconciled balance at end of Q2 being £33,512.81.
- b) Draft budget 2020/21 – a draft of the budget was discussed.
- c) Payments including payments made between meetings – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Chq	Net	VAT	Gross
P70-1920	Water Plus	Pavilion	DD	£31.12	£0.00	£31.12
P71-1920	SLB Grounds Maintenance	Maintenance contract Nov	SO	£643.40	£0.00	£643.40
P72-1920	R Turner	Salary Nov	SO	£372.64	£0.00	£372.64
P73-1920	SCPF	Pension Nov	2231	£80.36	£0.00	£80.36
P74-1920	R Turner	Expenses	2232	£39.49	£0.00	£39.49
P75-1920	S L Bott	Maintenance	2233	£105.00	£0.00	£105.00

d) Income received:

Ref	Payee	Item	Amount
R16-1920	Lloyds	Interest Nov	£0.33

- e) Internet banking – defer to next meeting.

110/1920 NEXT MEETINGS

- a) Date of next meeting – 8th January 2020, Harley Village Hall at 7pm
- b) Items for agenda- to note requests

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 111/1920, due to the likely disclosure of confidential information*

The clerk left the meeting.

- 111/1920 **CLERK'S MID-YEAR APPRAISAL** – it was **RESOLVED** that Cllrs. Quenby and Bott would carry out the appraisal with the clerk and report back to the council.