

# **CRESSAGE, HARLEY & SHEINTON PARISH COUNCIL**

## **Minutes of Council Meeting held on 6<sup>th</sup> February 2019**

### **at Cressage Village Hall at 7pm**

**Present:** Cllr. Lawrence (Chairman), Cllrs. Bott, Campbell, Esp, Quenby, Tipper and Todd

**Absent:** None

**In attendance:** Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, 15 members of the public

137/1819 **PRESENT & APOLOGIES FOR ABSENCE**

All present.

138/1819 **DISCLOSURE OF PECUNIARY INTERESTS**

Cllr. Bott declared a pecuniary interest in Item 150/1819 & 152/1819 re payments to his company.  
Cllr. Tipper declared a bias (non-pecuniary interest) in 141/1819.

139/1819 **DISPENSATION REQUESTS**

None.

140/1819 **PUBLIC PARTICIPATION SESSION**

A member of the public spoke and informed the council that a residents' association of circa 55 people has been formed, following the Local Plan Review meeting on 8<sup>th</sup> January. He asked the council the following questions (question in *italics*, response in normal font).

- 1) *Why did PC ignore comments of people re the Local Plan Review and the opposition to Cressage being a hub that was expressed at the public meeting.* The council resolved and made a decision and the 70 people present at the public meeting on 8<sup>th</sup> January are only part of the parish.
- 2) *300 comments forms have been collected against the hub – does it change PC opinion?* No.
- 3) *Neighbourhood Development Plan – the residents association may wish to have a NDP - will the PC do it and will the PC support a NDP?* NDPs have been discussed by the PC and it decided not to pursue and wouldn't support it at present. However, the PC would consider their argument if the residents association come forward with a proposal. The PC has adopted a Parish Plan and as part of this it asked if people wished to do a NDP. Two councillors went on training on NDPs. At the training a cost of circa £30,000 to prepare a NDP was quoted. The member of the public gave an example of one parish doing one for £10,000 but in Much Wenlock it did cost nearer £30,000. It was noted that grants may be available.

Cllr. Wild was asked to speak re NDPs – she said that they are essentially a development plan so will lead to development. Cllr. Wild expressed confusion as residents at the public meeting didn't want development. The member of the public representing the residents' association said that is not the case and they are looking for proper consultation. Cllr. Wild advised that a NDP is a long process and time consuming and timing wise it may not be possible to get it done before the Local Plan Review is adopted.

Cllr. Todd said that she was pleased to see further engagement of people in the village.

A member of the public spoke re community engagement and village fete – she was wanting to try again this year to hold the fete. The chairman said he was fully supportive of the idea and invited her to come back to the PC with a date and details. A further member of the public spoke about the potential village fete, advocating that it needs to be organised by a committee other than the parish council.

A member of the public was asking if litter picking equipment could be purchased for village use and can a dog bin be installed by the school and a sign at The Moors – the PC advised that it will look into buying litter picking equipment but it is very hard to get bins from SC.

A member of the public was proposing having a bike track for young people in the village on the large playing field, formed of mud and mounds.

The secretary of Cressage Social Club spoke re the retrospective application for decking which was refused at planning committee under policies CS6 and MD2. The club had not realised they needed planning permission as the decking is a non-permanent structure. The club has liaised with the planning officer and Cllr. Wild since the decision was made and wished to present to the parish council the changes it proposes to make to the decking before it re-submits a planning application. The changes are fully outlined at Appendix 1 and in summary are: adding a further rail between the top rail and the floor (or a picket fence), putting a gate on the steps and handrails, changing the ramp at the front to widen and reduce the angle, putting 24-hour CCTV above the decked area and reporting anti-social behaviour to the police. The club intend to submit a planning appeal as well as re-submit the application.

The secretary advised that it is on the club's deeds that the decked area, including to the road, is the club's land. The decking was sited where it is as is the only outside space the club has, the car park is owned by Village Hall. It is not practical to rent back part of the car park due to space and the need to keep the fire exit clear. In regard to licensing issues, the secretary advised that drinks outside are covered under the club's existing license. In response to a question from the PC, the secretary acknowledged that non-club members can't be stopped from using the area but CCTV will help to monitor for anti-social behaviour. Since its installation, the decking has been used on about 12 occasions.

The PC commented that it is hard to visualise what is being proposed as there are no drawings/plans. Cllr. Wild suggested that the club take a picture of what they want to do to give a visual. In regard to planning enforcement, at the moment an enforcement notice has not been issued and planning enforcement have said they won't do so at present if the club can reach an agreement with the PC. A re-submission of the application with changes would be needed.

The club were asking the PC if the changes outlined in the document at Appendix 1 addressed the PC's objections.

*Cllr. Tipper left the room.*

#### 141/1819 **CRESSAGE SOCIAL CLUB**

In response to the club's request for the PC to indicate their views on the proposed changes to the decking (see Appendix 1), it was **RESOLVED** to support the club's written proposal on the grounds that the issues are addressed prior to submitting a planning application and formalised by a planning application.

#### 142/1819 **REPORTS**

##### *a) Police Report*

Covering 1<sup>st</sup> November 2018 to 31<sup>st</sup> January 2019:

Assault: 1	Theft: 2	Burglary Other: 0
Vehicle Crime: 0	Criminal Damage: 0	Burglary Dwelling: 0
Other: 0	Road Traffic Incident: 8	Road Collision: 0
ASB Personal: 1	ASB Environmental: 0	ASB Nuisance: 3

##### *b) Shropshire Council*

The A458 is to be re-graded/surfaced during half term and will need to be totally closed. Cameras being erected whilst work ongoing. There is a question mark over impact on the bus service and Cllr. Wild is making enquiries.

Cllr. Wild offered to email a report she had written re NDPs for another parish.

- c) *Parish councillor reports*  
None.

143/1819 **MINUTES - dated 5<sup>th</sup> December 2018 & 9<sup>th</sup> January 2019**

It was **RESOLVED** to approve both sets of minutes as being a correct record and they were duly signed by the chairman.

144/1819 **MATTERS ARISING FROM THE MINUTES**

- a) *The Eagles Inn* – the tree is a neighbour issue, so she needs to address directly.
- b) *Sheinton noticeboard* – repair done.
- c) *Churchyard volunteers* – up to 5 volunteers
- d) *Playground repairs* – mostly done but awaiting delivery of further sealant.
- e) *Wood Lane stile* – repairs outstanding.
- f) *Falling bollards* – SC Highways had advised that the bollards in Wood Lane have been adjusted but on inspection the verge has moved towards the adjacent field, indicating ground movement. SC's consultants WSP will be asked to investigate this.
- g) *Hedge at Oak Farm* – done.
- h) *Road collapsed on Severn Way by turn off A458* – SC Highways had advised that subsidence in Severn Way is in hand to be scoped and quantified by the contractor, who have quite an extensive scoping programme. Once this has been done and agreed the work and cost will be committed. It was noted that in the meantime Severn Way is getting worse.
- i) *PCC funding for traffic calming schemes* – deferred.
- j) *Kerbing/safety on bridge on Station Road* – SC Highways have advised that kerbing and structure work on B4380 at Cressage bridge has been looked at by WSP who are in the process of designing options of repair. The work involves more than just renewing the kerb line with the involvement of more structural repair to be done beneath the surface. This may well be very costly and probably involve a road closure. Further details awaited.
- k) *Any other matter arising* – none.

145/1819 **PLANNING NOTIFICATIONS– For information only**

- a) 18/05041/FUL - Cressage Mens Club, Sheinton Road, Cressage, Shrewsbury, SY5 6BY  
Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the formation of a decked area (retrospective)  
**Decision: Refuse**

146/1819 **PLANNING APPLICATIONS/APEALS – for comment**

- a) 19/00188/FUL - Childrensworld UK, Nursery At Christ Church Church Of England School, Sheinton Road, Cressage, Shrewsbury, Shropshire, SY5 6DH  
Proposal: Extension to existing demountable nursery unit  
Comments: It was **RESOLVED** to not comment
- b) 19/02698/REF (re application 18/00483/FUL) - The Eagles Inn, 1 Harley Road, Cressage  
Proposal: Erection of 4No. dwellings and conversion of existing former Public House to form 2No. additional dwellings with associated car-parking and landscaping (re-submission)  
**Notification of Planning Appeal – to consider submitting comments to the Planning Inspector**  
Comments: It was **RESOLVED** to highlight to the Inspector that that there is no pedestrian pavement connecting Sheinton Road to the A458 – this is a major issue and there are also concerns re visibility at the proposed access to the site.
- c) 18/04266/FUL - School House Farm, Sheinton, Shrewsbury, Shropshire, SY5 6DN  
Proposal: Change of use of farm yard and buildings to holiday complex to include: some demolition of buildings; siting of four glamping units and one log cabin; works to and change of use of three buildings to form livery stables, office and store, leisure facilities formation of parking areas; horse paddock and installation of package treatment plant  
Comments: It was **RESOLVED** that whilst the equine elements being removed addresses that concern, the council cannot support the proposal as the new plans do not show how staffing / on site supervision will be addressed.

147/1819 **PARISH MATTERS**

- a) *Request to confirm local connection (Bayliss)* – the clerk confirmed that one of the criteria for a local connection is if the applicant is currently employed/self-employed under the criteria. It was **RESOLVED** to ask Mr Bayliss to provide a recent invoice for work carried out locally to confirm this.
- b) *Confirmation of local connection of Mr Aitchison & Ms Preston from SC* – noted.
- c) *Play area inspections – to consider using an accredited inspection service for regular checks to the play area and wheeled sports area in between the annual RoSPAs* – it was **RESOLVED** that this is to be done by maintenance contractor.
- d) *SALC training courses – to agree attendance (Cllr. Bott provisionally booked on to councillor and chairman training)*. Cllrs. to let me know if they wish to attend.

148/1819 **CORRESPONDENCE**

- a) *SALC Info Bulletins*
- b) *Future Fit update* – Option 1 is being pursued – emergency care at Shrewsbury and planned care at Telford.
- c) *CIL (Local) – to consider whether to submit an EOI for funding* – **RESOLVED** not to apply at present as very little CIL has been received due to the parish being Open Countryside.

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 149/1819 to 151/1819, due to the likely disclosure of confidential information*

149/1819 **STREET LIGHTS REPAIRS**

The clerk advised that normally 3 quotes are needed for a contract of this value but this had not been possible as four companies had been approached for quotes and only two had returned quotes and only a limited number of companies maintain street lights.

It was **RESOLVED** to proceed with two quotes and of the two quotes, it was **RESOLVED** to appoint EON to replace the 4 failed columns carry out the schedule of minor repairs and also ask them to install 30W LEDs on the new columns and the 11 LED lanterns already replaced to be changed to 30W (free of charge to change the 11 already done).

*Cllr. Bott left the room.*

150/1819 **MAINTENANCE CONTRACT**

Three quotes had been received.

It was **RESOLVED** to appoint SLB Groundcare, this being the most competitive quote and the company with the most local knowledge and experience. It was further **RESOLVED** that the current contract will extend from January 2019 until 31<sup>st</sup> March 2019 and the new contract to take effect from 1<sup>st</sup> April 2019, subject to pre-contract conditions being fulfilled.

*Cllr. Bott returned to the room and was informed of the decision.*

151/1819 **PLANNING ENFORCEMENT** – *notification of case reference 19/06375/ENF* – noted that the case has now been closed and no enforcement issue had been found.

*The meeting re-opened to the public.*

152/1819 **FINANCIAL MATTERS**

- a) *Environmental Maintenance Grant – conditional offer of grant* – it was noted that £1,500 has been offered and is due to credit the PC's bank account in the next couple of days.
- b) *Street lighting – update on LED lights & to consider seeking quotes for a new tariff* – consultation on a loan for replacing the remaining LED lanterns has started. The clerk advised that the contract price with Npower has expired and Npower's charges have increased significantly and they are also now applying a standing charge. She was asked to look into alternative street light electricity tariffs and it was **RESOLVED** to change to the cheapest provider, once 3 quotes have been sought.

- c) *Budget & precept requirement 2019/20 – to set a budget and precept for 2019/20 – it was noted that in recent years the council has not set a balanced budget and has drawn on reserves to not increase the precept. The clerk had provided examples of precepts for parishes of comparable sizes and assets – these ranged from £20,000 to £27,500 (£43 to £70 per Band D household).*

It was **RESOLVED** to set a balanced budget of £28,340 and a precept requirement for 2019/20 of £24,826, the balance of income coming from environmental maintenance grant (£1,500), bank interest (£4), facilities hire (£90 pavilion) and £1,920 to be drawn from the street lights reserve towards repairs. The precept for 2019/20 equates to £60.34 per Band D household as compared to £39.54 in 2018/19, a £20.80 or 53% increase. Whilst it is acknowledged that this increase is large, the precept has not been increased significantly for several years and it was considered necessary to increase it to set a balanced budget and enable the council to manage its assets. The approved budget is detailed in full at Appendix 2.

- d) *Payments including payments made between meetings – it was **RESOLVED** to approve the following:*

Ref	Payee	Item	Chq	Net	VAT	Gross
P78-1819	S L Bott	Maintenance contract	SO	£533.26	£0.00	£533.26
P79-1819	R Turner	Salary Jan	SO	£354.20	£0.00	£354.20
P80-1819	Npower	Electricity	DD	£771.90	£33.60	£810.50
P81-1819	Npower	Electricity	DD	£171.97	£8.60	£180.57
P82-1819	SCPF	Pension Feb	2176	£76.36	£0.00	£76.36
P83-1819	Wicksteed	Sealant for play area tiles	2177	£156.24	£31.25	£187.49
P84-1819	R Turner	Expenses	2178	£50.63	£0.00	£50.63
P85-1819	Numbers Plus	Defib	2179	£99.00	£19.80	£118.80

- e) *Income received – noted as follows:*

Ref	Payee	Item	Amount
R13-1819	Lloyds	Interest	£0.32

- f) *Internet banking (triple authorisation) – the clerk outlined options for internet banking for doing transactions and it was agreed to not do this at present and re-visit it in 6 months.*

153/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA** – *for information only*  
None.

154/1819 **NEXT MEETING**

- a) *6<sup>th</sup> March 2019 at Harley Village Hall, 7pm*  
b) *Items for agenda – no requests.*