

CRESSAGE, HARLEY & SHEINTON PARISH COUNCIL

Minutes of Council Meeting held on 6th March 2019

at Harley Village Hall at 7pm

Present: Cllr. Lawrence (Chairman), Cllrs. Bott, Campbell, Esp, Quenby and Todd

Absent: None

In attendance: Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, 8 members of the public

155/1819 **PRESENT & APOLOGIES FOR ABSENCE**

All present.

156/1819 **DISCLOSURE OF PECUNIARY INTERESTS**

Item 164/1819e and 170/1819.

157/1819 **DISPENSATION REQUESTS**

None.

158/1819 **PUBLIC PARTICIPATION SESSION**

A member of the public spoke regarding organising a village fete – she has a £130 quote for 2 portaloos and was asking if the PC will subsidise the portaloos. The proposed date for the event is 1st September 2019. She has someone who will help organise event insurance and has had lots of interest in running stalls. She was asked if she has approached the Village Hall and said that she hasn't as yet but is not planning to use the hall. The school PTA will want to get involved. She said she would update the PC on progress monthly.

Update re Neighbourhood Plan – a member of the public advised that him and his colleagues have been speaking to other parishes and the suggestion is to have a template for multiple NDPs for each area. In his view, a NDP will detail how development will happen. He was asking about having datasets from the Parish Plan. He was advised that to take the NDP forward he would need to bring a proposal to the Parish Council.

A member of the public advised that ten electors have written requesting an election to fill the vacant seat in Cressage parish.

159/1819 **REPORTS**

- a) *Police Report* – none received.
- b) *Shropshire Council* - Cllr. Wild updated on the Much Wenlock Place Plan area meeting which had focused on infrastructure needed to support development. She advised that later in the year there will be opportunity to update the Place Plan list.
- c) *Parish councillor reports* – none.

160/1819 **MINUTES**

It was **RESOLVED** to approve the minutes dated 6th February 2019 as being a correct record and they were duly signed by the chairman.

161/1819 **MATTERS ARISING FROM THE MINUTES**

- a) *Churchyard volunteers* – some work was being done on hedges/general tidying up recently.
- b) *Playground repairs* – tile sealing complete.
- c) *Wood Lane stile* – no update.
- d) *Road collapsed on Severn Way by turn off A458* – SC waiting for contractors to report on Severn Way.
- e) *CIL (Local)* – to re-consider whether to submit an EOI for funding in light of info received re CIL collected – decided to not apply at present as there has not been a significant amount of development and CIL Local needs to be directly linked to a need arising from development.

- f) *Request to confirm local connection (Bayliss)* - it was **RESOLVED** to confirm the local connection, in light of the proof of self-employment received.
- g) *Change of street light electricity provider* – it was **RESOLVED** to move to the Shropshire Council scheme.
- h) *Litter picking kits* – the clerk had costed the kits at circa £30 per kit but a member of the public said the items are available cheaper on Amazon. It was **RESOLVED** to purchase kit items from Amazon and ask the Village Hall if they can be stored there.
- i) *Any other matter arising* – none.

162/1819 **PLANNING NOTIFICATIONS**– *For information only*

- a) 18/05783/FUL - 14 Harley Road, Cressage, Shrewsbury, Shropshire, SY5 6DF
Proposal: Erection of single storey rear extension
Decision: Grant Permission
- b) 18/05055/FUL - Windmill Cottage, Harley, Shrewsbury, Shropshire, SY5 6LW
Proposal: Erection of two storey front extension in place of existing porch
Decision: Grant Permission

163/1819 **PLANNING APPLICATIONS**– **FOR COMMENT**

- a) 19/00908/FUL - 31 The Moors, Cressage, Shrewsbury, SY5 6DB
Proposal: Erection of detached double garage with loft storage
Comments: None.

164/1819 **PARISH MATTERS**

- a) *SALC training courses – to agree attendance* – Cllr. Quenby booked to attend July chairman's course. All councillors were encouraged to go on basic training course either or first time or as a refresher – clerk to get dates.
- b) *Parish councillor vacancy (Cressage parish)* – Cllr. Tipper had resigned and the vacancy had been duly notified and advertised.
- c) *Co-option of councillors – to consider adopting co-option policy* – it was **RESOLVED** to adopt the policy.
- d) *LED upgrade to street lights* – it was **RESOLVED** to pursue the loan, clerk to draft the application.
- e) *Repairs to lights required (Severn Way)* – it was **RESOLVED** to authorise repairs (replacement with 30W LED) to two lights not working on Severn Way.
- f) *Play area matters – to agree inspection procedures, appoint RoSPA provider and consider repairs needed* – the clerk had prepared a written check sheet for 4 weekly checks and Cllr. Bott had done 2 checks. Cllr. Bott was asked to outline the repairs needed. The gutter was not in good condition and drain blocked at entrance to under 11s – quote £250. Woodchip was left around the bin. The fence has almost fallen down in places. Under 11s climbing apparatus has a split in metal frame – doesn't seem to have affected strength of post but it does need repairing– it may be possible to fill with liquid metal.

Cllr. Bott left the room while quotes were discussed and inspection arrangements agreed

It was **RESOLVED** to accept the quote for guttering and drain clearance and repair of the split in the metal climbing frame. It was further **RESOLVED** to add 4 weekly checks to the grounds maintenance contract. Clerk to get quotes for annual RoSPA

Cllr. Bott returned to the room and was informed of the decisions.

- g) *Cressage Housing Needs Survey – request for meeting with SC* – clerk and Cllr. Quenby to attend.
- h) *Press/media matters – Village Life* – it was **RESOLVED** in future to only send final, not draft, minutes and ask that they are not edited.

165/1819 **CORRESPONDENCE** – noted as follows:

- a) *SALC Info Bulletins*
- b) *Notification of CIL and Neighbourhood Fund collected* - £35,077.37 CIL Local collected between 2012 and 2018 – this is not ringfenced to the parish as the funds from all areas in the Much Wenlock Place Plan area are pooled together and used for projects in the area as a whole. In April 2019, a sum of £3,289.67 in Neighbourhood Fund will be paid to the PC.

c) *Much Wenlock Care and Share Group* – to be advertised on website and in Village Life.

166/1819 **FINANCIAL MATTERS**

a) *Payments including payments made between meetings* - it was **RESOLVED** to approve the following:

| Ref | Payee | Item | Chq | Net | VAT | Gross |
|----------|-----------|---------------------------------|------|-----------|-------|-----------|
| P86-1819 | S L Bott | Maintenance contract | SO | £533.26 | £0.00 | £533.26 |
| P87-1819 | R Turner | Salary Feb | SO | £354.20 | £0.00 | £354.20 |
| P88-1819 | SCPF | Pension | 2180 | £76.36 | £0.00 | £76.36 |
| P89-1819 | R Turner | Expenses | 2181 | £33.53 | £0.00 | £33.53 |
| P90-1819 | S L Bott | Play area & noticeboard repairs | 2182 | £1,058.50 | £0.00 | £1,058.50 |
| P91-1819 | Harley VH | Room hire | 2183 | £10.00 | £0.00 | £10.00 |

b) *Income received* – noted as follows:

| Ref | Payee | Item | Amount |
|----------|--------------------|-------------------|-----------|
| R14-1819 | Shropshire Council | Maintenance grant | £1,500.00 |
| R15-1819 | Lloyds | Interest | £0.33 |

c) *Signatories to the bank account* – it was **RESOLVED** to add signatories: the clerk (emergency signatory), Cllr. Campbell and Cllr. Quenby and remove Richard Tipper.

167/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA** – *for information only*

- Rubbish in small layby in Harley – on west side of A458,
- Cones, sandbags etc left from roadworks
- Poppies on lampposts – ask RBL to contact purchaser of them to remove.
- Potholes worse on Station Road and towards Wenlock
- Letter re surgery noted – write to surgery re parking and put on next agenda.
- Parking at entrance to Under 11s. Agreed to put a sign asking for No Parking. Cllr. Bott to erect.

168/1819 **NEXT MEETING**

a) *3rd April 2019 at Cressage Village Hall, 7pm*

b) *Items for agenda - to note requests*

- Parish Plan Action Plan – planning/housing
- Speeding – invite police.

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 169/1819 to 170/1819, due to the likely disclosure of confidential information*

Cllr. Bott left the room.

169/1819 **MAINTENANCE CONTRACT** – paperwork requested had been provided and it was **RESOLVED** to agree the revised contract, with the addition of play area 4 weekly inspections. A standing order instruction letter for the monthly amount due was signed, in accordance with the terms of the contract. Payment to be made monthly in arrears.

Cllr. Bott returned to the room and was informed of the decision and the contract was signed in duplicate.

170/1819 **CLERK'S ANNUAL APPRAISAL & SALARY REVIEW** – it was **RESOLVED** that Cllr. Lawrence and Cllr. Bott would carry out the appraisal on 14th March, using a form specifically for this purpose. The findings would be reported back to council for their consideration.

