

CRESSAGE, HARLEY AND SHEINTON

PARISH COUNCIL

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Minutes of Council Meeting held on 8th January 2020 **at Harley Village Hall at 7pm**

Present: Cllr. Quenby (Chairman), Cllrs. Aston, Bott, Campbell, Esp, Lawrence and Todd

Absent: None.

In attendance: Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, 20 members of the public

112/1920 **PERSONS PRESENT & APOLOGIES & REASONS FOR ABSENCE**
As above.

113/1920 **DISCLOSURE OF PECUNIARY INTERESTS**
Cllr. Bott declared a pecuniary interest in payments to his company.

114/1920 **DISPENSATION REQUESTS**
None received.

115/1920 **CLIMATE CHANGE** –*presentation from Sue Burnell & actions arising*
SB outlined the climate emergency context and the need to change the way we live over the next 10 years at all levels. A key question is what communities can do at a local level and to share skills and current/future initiatives e.g. wildflower planting, recycling, lay hedges traditionally, alternative energy. SB has booked Harley Village Hall for Wed 22nd January, 7pm for initial meeting to see what the community can do and share information.

A member of the public raised the issue of Sustrans and reinvigorating the railway line as a cycle route and he was advocating collective action in the Severn Valley. The importance of grassroots action was highlighted by a member of the public. The importance of engaging young people in the debate re climate change was raised.

116/1920 **PUBLIC PARTICIPATION SESSION**
Cressage Gardens Trail – 28th June, looking for volunteers. The organiser was also asking parish council about funding as need to organise parking but would need insurance to use the school playground.

Parish Plan – a member of the public asked re progress in delivering the plans. Particularly concerned re traffic speed through Harley and seeking 30mph speed limit. The chairman explained that the parish council can only request this but cannot force the issue as it is the legal responsibility of Shropshire Council and the police. The PC will continue to pursue the issue and ask for more monitoring.

Ashdale Road – sewerage coming up in gardens, starting when new water pipe was being put in. The sewer pipe has been bored through and a 1.5sqm hole in the road is full of sewerage. This is being investigated by Severn Trent but progress slow so PC agreed to pursue it as well,

Flooding on Wood Lane & Harley Road ongoing and middle lane in Harley, drain at bottom needs jetting – PC to report to SC highways.

Cycleway – a major issue is crossing Weeping Cross roundabout. Improved signage of alternative safer routes is needed.

The Eagles - a member of the public said that in her opinion demolition is unsustainable as there is embodied energy in the current building.

117/1920 **REPORTS**

- a) *Police Report* – none received.
- b) *Shropshire Council* – Cllr. Wild provided a report as below:

Flooding Harley

Highways Officer, JI, has been out on site again with the tanker however it has not been possible to alleviate the flooding. The last information from him was that the highway drainage pipe between the gully and outfall chamber has been cleared, however a blockage in the downstream pipework is limiting the rate at which this can drain. JI has placed an order with Kier for a dig down however no info on when these works will take place.

Buildwas

The application has been submitted but it has not been validated yet, this means checking that all the information required is within the application. The team are working on it now but can't confirm exactly when it will be completed as there are multiple documents to deal with. PC will be notified when the application is validated. Cllr. Wild offered an assurance that SC will not put the application forward for consideration until all the issues are understood and there is the opportunity on the 9th January when parishes meet at Harworth's offices at 2pm for parishes to hear directly from Harworth more about the proposals and for them to outline their initial concerns/issues. Harworth will lead the meeting, explain their proposals and be present to answer questions from parishes and members.

Cllr. Wild has asked the agents to provide hard copies of the Environmental Statement Non-Technical Summary report which when read with the Masterplan should adequately explain the proposals to be made available for display in local libraries and copies also to be made available for members and parish councils. Hopefully, this should be sharable at the meeting we have organised on 9th. At that meeting, Highways officers will be present and SC have also requested that the Highways consultant from Harworth to be present. It is important to stress, however, that at this stage there will not be a full understanding of the impacts of the proposal and the mitigation required is not yet therefore finalised. This will be negotiated and worked through as part of the consideration of the scheme having regard to the phasing and delivery impacts.

c) *Clerk's Report*

Issue	Update(s)
Street lights	<ul style="list-style-type: none"> All lights and the kiosk are now transferred to SC's energy supply scheme and an invoice is awaited
Village Life	<ul style="list-style-type: none"> Meeting with Village Life did not go ahead
Housing Needs Survey	<ul style="list-style-type: none"> Survey due to commence shortly.
The Eagles	<ul style="list-style-type: none"> A third party has made a request to list the building to SC. Cllrs. Quenby and Lawrence to attend site meeting on 16th Jan at 2pm.
Cressage Social Club	<ul style="list-style-type: none"> Response awaited from Licensing and Planning and the club.
Oak tree	<ul style="list-style-type: none"> Need ask SC when it will next be inspected as hasn't been done for 7 to 8 years.

- d) *Tug of War Working Group Report* – meeting being arranged for Jan.
- e) *Fete Working Group Report* – group met before Christmas and had successful meeting. Date for fete is 30th August, 2pm. Clerk to put poster on CRAG site re the fete.
- f) *Parish Councillor Reports* – none.

g) *Ironbridge Power Station* – meeting 9th Jan for parish councils.

118/1920 **MINUTES** – it was **RESOLVED** to approve the minutes of the meeting held on 4th December 2019 as being a correct record and they were duly signed by the chairman.

119/1920 **PLANNING NOTIFICATIONS– FOR INFO ONLY**
None received at time of issuing the agenda.

120/1920 **PLANNING APPLICATIONS – FOR COMMENT**
None received at time of issuing the agenda (application for Ironbridge Power Station submitted but pending validation)

121/1920 **PARISH MATTERS**

- a) *Hedges Harley* – no change. PC to ask JI for progress update
- b) *Flooding /drainage issues, Harley & Sheinton* – see Cllr. Wild's report. PC to ask JI to confirm what has been done.
- c) *Other highway matters* – dip in Severn Way unresolved.
- d) *Dog fouling* – had been an improvement but has increased again, both by the school and at the playing field. PC to ask dog warden to patrol.
- e) *Pavilion* – Cllrs. Bott and Quenby to action the FRA and check if the security lights are on all the time.
- f) *Under 11s play area – flooding, leaves & surfacing quote* – drainage work would need doing spring/summer, no quote as yet.
- g) *Signage for parking spaces at Cressage Church* - Cllr. Bott pursuing.
- h) *Cressage Social Club decking* – no update
- i) *Cressage Housing Needs Survey* – to commence 20th January and end 24th February.
- j) *War Memorial repairs* – Cllr. Bott to do.
- k) *Parish council papers – to consider councillors receiving them electronically* – it was **RESOLVED** to retain paper agendas but there was a difference of opinion (paper/electronic) amongst councillors so it was agreed to review this at a future meeting.
- l) *Reports of urgent parish matters (for info only)*
 - *Youth services* – Cllr. Todd updated – SC intend to have a lead officer for Shropshire re youth but post will need to be recruited to. Karen Ladd said can parish council put its ideas together and email her and she will come to a meeting. Judith Karena had written re youth to come to next meeting (see email) and it was agreed to invite her.

122/1920 **FINANCIAL MATTERS**

- a) *Budget and precept requirement for 2020/21* – it was **RESOLVED** to set a budget as per Appendix 1 and a precept requirement of £24,841 or £60.34 per Band D household.
- b) *Payments including payments made between meetings* - it was **RESOLVED** to approve the following:

Ref	Payee	Item	Chq	Net	VAT	Gross
P76-1920	SLB Grounds Maintenance	Maintenance contract Dec	SO	£643.40	£0.00	£643.40
P77-1920	R Turner	Salary Dec	SO	£372.64	£0.00	£372.64
P78-1920	SCPF	Pension Dec	2234	£80.36	£0.00	£80.36
P79-1920	EON	LED lights	2235	£4,250.00	£850.00	£5,100.00
P80-1920	HMRC	PAYE Q3	2236	£279.40	£0.00	£279.40
P81-1920	R Turner	Expenses	2237	£59.35	£0.00	£59.35
P82-1920	J Peters	Security lights	2238	£290.00	£0.00	£290.00

c) *Income received* – noted as follows:

Ref	Payee	Item	Amount
R17-1920	Lloyds	Interest Dec	£0.28

- d) *Internet banking- to consider using this* – it was **RESOLVED** to use online banking and register Cllrs. Quenby, Aston, Bott and Campbell as users and to adopt the internet banking policy circulated by the clerk.

123/1920 **NEXT MEETING**

- a) *Date of next meeting* – 5th February 2020, Cressage Village Hall at 7pm

b) *Items for agenda- to note requests*

- Sewerage
- Environment Parish Plan
- Youth

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussion of Items 124/1920 to 125/1920, due to the likely disclosure of confidential information*

124/1920 **CLERK'S MID-YEAR APPRAISAL**– it was **RESOLVED** to accept the appraisal report and agree increase in hours to 10 per week & SCP19, w/effect from 1st April 2020.

125/1920 **PENSION ACTUARY VALUATION REPORT**

It was **RESOLVED** to accept the report and future employer contribution rate of 13.4%, including potential McCloud impact (0%) w/effect from 01.04.2020.

Appendix 1: Budget 2020/21

<u>Budget 2020-21</u>	
<u>RECEIPTS</u>	Budget 2020-21
Precept	£24,841
Parish Portion - 15% CIL monies (Neighbourhood Fund)	£0
Environmental Maintenance Grant	£1,500
Pavilion hire	£800
Interest	£4
Litter picking grant	£0
Loan	£0
Fete	£0
Other	£0
TOTAL RECEIPTS	£27,145
<u>PAYMENTS</u>	Budget 2020-21
Administrative & Establishment Costs:	
Clerk's Salary (incl. pension)	£7,677
Mileage	£250
Office Expenses	£500
Training/AGM (Clerk/Councillors)	£300
Hire of meeting rooms	£150
Audit (Internal & External)	£340
Insurance	£760
Subscriptions (SALC)	£390
Website	£190
ICO Registration	£35
Election Costs	£1,117
GDPR Compliance	£133
Sub Total Admin & Establishment	£11,842
Street Lighting	
Electricity	£996
Maintenance / Inspections	£500
Loan Repayments	£547

Sub Total Street Lighting	£2,043
Environmental maintenance	
Environmental maintenance & recreation ground cutting	£7,484
Misc. repairs/maintenance	£3,500
RoSPA	£160
Water supply	£180
Electricity	£100
New play area surfacing	
Sub Total Environmental Maintenance	£11,424
Projects	
Defibrillator	£200
Office equipment lease	£100
Neighbourhood Fund	
Village Fete	
Tug of War	
Poppy Appeal	£50
Contingency/transfer to general reserve	£1,487
Sub Total Street Works/Projects	£1,837
GRAND TOTAL PAYMENTS	£27,145
PRECEPT PER BAND D HOUSEHOLD	
	Band D Council Tax
2019/20	£60.34
2020/21	£60.34