

# CRESSAGE, HARLEY AND SHEINTON

## PARISH COUNCIL

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### MINUTES OF COUNCIL MEETING HELD ON WEDNESDAY 15<sup>TH</sup> JULY 2020, AT 7PM, REMOTELY VIA ZOOM

**Present:** Cllr. Quenby (Chairman), Cllrs. Aston, Bott, Campbell Esp and Lawrence

**Absent:** Cllr. Todd.

**In attendance:** Clerk: Rebecca Turner, Shropshire Cllr. Claire Wild, 2 members of the public

001/2021 **PERSONS PRESENT & APOLOGIES FOR ABSENCE**

It was **RESOLVED** to note apologies from Cllr. Todd and grant an extended absence until end of September.

002/2021 **DISCLOSURE OF PECUNIARY INTERESTS**

Cllr. Bott declared a pecuniary interest in payments to his company.

003/2021 **DISPENSATION REQUESTS**

None received.

004/2021 **PUBLIC PARTICIPATION SESSION**

A member of the public advised he is meeting Jonathan Ingoldby due to surfacing – potholes-still there but can't see them. Cllr. Quenby to join the meeting.

A member of the public suggested photographs are needed of the potholes to give dated evidence.

005/2021 **MINUTES**

It was **RESOLVED** to approve the minutes of the meeting held on 4<sup>th</sup> March 2020 as being a true record and the chairman was duly authorised to sign them.

006/2021 **PLANNING APPLICATIONS - FOR COMMENT**

1) 20/01751/EIA Farley Quarry, Farley, Much Wenlock, Shropshire, TF13 6NX.

Proposal: The recycling of construction, demolition and excavation wastes and the construction of a development platform in the quarry by means of the placement of materials and soils that cannot be recycled, together with ancillary activities and improvements to the site access

Comments: It was **RESOLVED** to object on the grounds of cumulative impact – traffic, use, environment

007/2021 **FINANCIAL MATTERS**

a) *End year bank reconciliation and budget report* – it was **RESOLVED** to approve the report, the reconciled balance being £19,072.99.

b) *Asset Register* – it was **RESOLVED** to adopt the register, the total asset value as recorded for audit purposes being £88,435.

c) *Annual Governance and Accountability Return 2019/20*

(i) *Internal Auditor's report* – it was **RESOLVED** to note, no concerns raised.

(ii) *Section 1 - Annual Governance Statement* - having reviewed Section 1, it was **RESOLVED** to answer "Yes" to all applicable questions and approve the Annual Governance Statement.

(iii) *Section 2 - Accounting Statements* - having reviewed Section 2, it was **RESOLVED** to approve the Accounting Statements.

(iv) *Electors' Rights* – it was **RESOLVED** to advertise the exercise of public rights,

d) *Risk Assessment & Insurance arrangements* – it was **RESOLVED** to approve the Risk Assessment and continue insurance with Came & Co. It was noted that the pavilion is

insured at under-value and the war memorial not insured. This will be reviewed when the insurance contract expires.

- e) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Type	Net	VAT	Gross
P96-1920	Water Plus	Pavilion	DD	£49.53	£0.00	£49.53
P97-1920	VOID	VOID	2248	VOID	£0.00	VOID
P98-1920	HMRC	PAYE Q4	2249	£279.60	£0.00	£279.60
P99-1920	S L Bott	Repairs	2250	£702.00	£0.00	£702.00
P100-1920	R Turner	Expenses March	2251	£53.33	£0.00	£53.33
P101-1920	Harley VH	Room hire	2252	£70.21	£0.00	£70.21
P102-1920	S Bott	Maintenance	SO	£643.40	£0.00	£643.40
P103-1920	R Turner	Salary	SO	£372.64	£0.00	£372.64
P1-2021	Npower	Electricity	DD	£80.58	£4.03	£84.61
P2-2021	S L Bott	Maintenance contract Apr	SO	£643.40	£0.00	£643.40
P3-2021	R Turner	Salary April (duplicate)	SO	£372.64	£0.00	£372.64
P4-2021	R Turner	Salary April	SO	£422.44	£0.00	£422.44
P5-2021	Water plus	Pavilion	DD	£33.63	£0.00	£33.63
P6-2021	SCPF	Pension Mar & April	BACS	£185.94	£0.00	£185.94
P7-2021	S L Bott	Apr contract underpayment	BACS	£19.30	£0.00	£19.30
P8-2021	Came & Co	Insurance	BACS	£783.40	£0.00	£783.40
P9-2021	Shropshire Council	By-election May 2019	BACS	£1,163.63	£0.00	£1,163.63
P10-2021	R Turner	Expenses	BACS	£67.99	£0.00	£67.99
P11-2021	SDH Accounting	Internal audit	BACS	£135.00	£0.00	£135.00
P12-2021	S L Bott	Maintenance contract May	SO	£662.70	£0.00	£662.70
P13-2021	R Turner	Salary May	SO	£422.24	£0.00	£422.24
P14-2021	SCPF	Pension May	SO	£105.58	£0.00	£105.58
P15-2021	S L Bott	Maintenance contract June	SO	£662.70	£0.00	£662.70
P16-2021	R Turner	Salary June	SO	£422.24	£0.00	£422.24
P17-2021	Npower	Electricity	DD	£23.15	£1.16	£24.31
P18-2021	SCPF	Pension June	SO	£105.58	£0.00	£105.58

- f) *Income received* - noted as follows:

Ref	Payee	Item	Amount
R21-1920	Lloyds	Interest Mar	£0.28
R22-1920	Wenlock Warriors	Pitch hire	£175.00

#### 008/2021 **PLAY AREA CLOSURE REVIEW**

- a) *Government guidelines on re-opening play areas & API response (see Appendix A & B)* - noted
- b) *Risk Assessments and to decide whether to re-open* – it was **RESOLVED** to approve the Risk Assessment and signage and, on that basis, re-open Severn Way Play Area, max capacity 8 people
- c) *Signage required* – it was **RESOLVED** to order from Cambers and to order stickers to update contact details on entrance signs

#### 009/2021 **COVID-19**

- a) *Risk Assessment for Covid-19* – it was **RESOLVED** to adopt the RA with the following amendments:

- Passwords to be given to the chair and vice chair, to cover the eventuality of the clerk falling ill.
  - Face coverings to be worn at site meetings.
- b) *Scheme of Delegation* – it was agreed not to adopt this and to conduct meetings via Zoom instead, during the Covid-19 pandemic.

010/2021 **NEXT MEETINGS**

- a) *Date of next meeting* –16<sup>th</sup> September 2020 on Zoom at 7pm. There may be an interim Extraordinary Council meeting re the Local Plan, Chair to call.
- b) *Items for agenda- to note requests*
- Letter from Raby Estates re land in the parish.