

**Cressage, Harley and Sheinton PC**  
**Minutes of Council Meeting held on 4<sup>th</sup> July 2018**  
**at Cressage Village Hall at 7pm**

**Present:** Cllr. Lawrence (Chairman), Cllrs. Bott, Esp, Quenby, Tipper and Todd

**In attendance:** Shropshire Cllr. Wild, no members of the public

**Clerk:** Mrs R Turner

41/1819 **TO ACCEPT APOLOGIES FOR ABSENCE**

Received and accepted from Cllr. Campbell.

42/1819 **DISCLOSURE OF PECUNIARY INTERESTS**

Cllr. Bott item 50/1819b re payments to his company.

43/1819 **DISPENSATION**

No requests received.

44/1819 **PUBLIC PARTICIPATION SESSION**

No members of the public present.

45/1819 **MINUTES**

*a) Approval of minutes dated 6<sup>th</sup> June 2018*

The minutes required amending and it was therefore agreed that an updated version would be tabled at the next meeting for approval.

*b) Matters arising not covered elsewhere on agenda*

It was noted that the organiser had notified the council that they had decided not to pursue the fete.

- Cllr. Todd requested a copy of the local needs housing policy which the clerk will send to her.
- Closure of Barclays, Much Wenlock– Cllr. Lawrence had written to object and the clerk has also written to MP.
- Street lights – Cllr. Bott reminded the clerk of his request to provide him with a map of the lights. The lights with faults have been repaired by Prysmian.

46/1819 **REPORTS**

*a) Police Report*

None received. An email response had been received from the police in relation to a concern raised by the council about a series of thefts in Cressage. The police were working with other agencies to address the issue and a criminal prosecution would be a last resort.

*b) Shropshire Council*

Cllr. Wild updated on concerns raised by a resident regarding speeding. He had written asking for action on speed enforcement and is looking to stage a number of action events, following discussions with the police, to try and bring about a change. He also wished for a speed camera to be installed and had asked if the PC will fund it. The council noted the correspondence. Concern was also raised that parking at Tythe Barn is blocking the pavement. The clerk was asked to check plans re parking arrangements for the property and obtain plans from when the property was sold off from the Raby Estate.

*c) Parish Councillor Reports*

Parish councillors asked for copies of the electoral roll and the clerk agreed to email councillors a copy of the application form.

It was agreed to write to Shropshire Council re the garage site. In summary, Section 215 of the Town & Country Planning Act 1990 (as amended) gives Shropshire Council the jurisdiction to serve an amenity note where land is assessed as being neglected and detrimental to the local amenity.

Two councillors had attended planning training. The trainer was advocating Neighbourhood Development Plans. Cllr. Wild said this was more suited to larger scale developments, above the scale of development which Cressage is likely to get. Cllr. Wild also advised that Place Plan areas (priorities for infrastructure required from development) are changing.

47/1819 **PLANNING NOTIFICATIONS** – *For information only*  
None received.

48/1819 **PLANNING APPLICATIONS** – *for comment*  
None received.

49/1819 **PARISH MATTERS**

- a) *War memorial* – this has been raised with Severn Trent again and a response is awaited.
- b) *Trees by entrance to village of Harley* – 4 bollards have been donated by SC but more are needed. Cllrs. Todd and Bott have sourced them from Glasdon and it was **RESOLVED** that they can be purchased and paid for before the next meeting. Cllr. Todd to send details to the clerk.
- c) *Potholes* – Colin Blower, Highways Technician had responded as follows:  
“All [the potholes] mentioned have been recorded by myself and orders raised for the work to be done. At the moment Kier our contractor are Obviously going through the County Programme for pothole repairs and I would hope that these repairs will be done shortly. I do know that they have been overwhelmed with the amount of defects which have been recorded in the whole of Shropshire and have prioritised to A and B roads in some instances. I will however see where they are with the ones raised in my area but I think we’ll just need to be patient for the time being as they will get round to them I’m sure. The main road through the village has had temporary repairs done to a degree to make safe and resurfacing work has been programmed to be done this year as the surfacing has taken its toll this winter and has gone beyond minor patching.”

*Drainage of Under 11s playing field* – concerns were raised about this ongoing problem and its impact on the play equipment. A map was tabled and it was explained that previous investigations had involved putting a pipe from a manhole to the corner of field to see if there is a blockage. Manhole 7 was investigated but the camera would not go beyond manhole 6. Issues were found with manhole 5 – rubble etc. Manhole 4 is by the church and manhole 3 goes back into a tunnel to manhole 2 by village hall, under the village hall to Sheinton Rd, manhole 1. It is dry by the churchyard. Possible sources of the problem were discussed and the clerk was asked to obtain relevant records.

*Cllr. Quenby entered the meeting at 19.40pm.*

- d) *Fire Risk Assessment pavilion* – outstanding. It was agreed to ask the Fire Authority to do a risk assessment.
- e) *Fly tipping* – reported and dealt with.
- f) *Place Plan review* – it was **RESOLVED** to add the following issues arising from the Parish Plan Action Plan
  - 1) *Facilities for young people*
  - 2) *Dog fouling* – would like bins but only on condition of SC emptying them free of charge
  - 3) *Transport and highways* – all issues raised to be included.

50/1819 **FINANCIAL MATTERS (ROUTINE)**

- a) *Q1 budget report and bank reconciliation, including revised budget* – it was **RESOLVED** to approve the bank reconciliation and budget report, as per Appendix 1.
- b) *Payments* - it was **RESOLVED** to approve the following payments:

Ref	Payee	Item	Chq	Net	VAT	Gross
	Cressage Village Hall	Room hire	2137	£290.00	£0.00	£290.00
	S L Bott	Highways maintenance	2138	£550.00	£0.00	£550.00
	DM Payroll	DPO service	2139	£290.00	£0.00	£290.00
	R Turner	Expenses & June salary shortfall	2140	£80.84	£0.00	£80.84

	HMRC	PAYE Q1	2141	£265.60	£0.00	£265.60
	SCPF	Pension to end of July	2142	£114.30	£0.00	£114.30
	ICO	Registration	DD	£35.00	£0.00	£35.00

- c) *Income received* – £90 Pavilion hire.  
d) *Standing order for clerk's salary* - it was **RESOLVED** to update the standing order for the clerk's salary.

51/1819 **CORRESPONDENCE**

- a) *Future Fit consultation*  
It was **RESOLVED** to write in support of Option 1.

52/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA**

None.

53/1819 **NEXT MEETING**

- a) *5<sup>th</sup> September 2018, 7pm at Cressage Village Hall*  
b) *Items for agenda- to note requests*  
(i) NDP  
(ii) Future meeting venues

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 54/1819, due to the likely disclosure of confidential information.*

54/1819 **PLANNING ENFORCEMENT CONCERN**

18/05982/ENF - Cressage Mens' Club, Sheinton Road, Cressage, Shrewsbury, Shropshire, SY5 6BY

**Licensing** – a letter is being sent to the Club committee with regards to the issues raised from the licensing side.

**Planning enforcement** – a case has been opened.

**Land ownership** – it was unclear who owns the land and the clerk was asked to obtain title deeds for Land Registry to verify this.