

Cressage, Harley and Sheinton PC

Minutes of Council Meeting held on 6th June 2018

at Cressage Village Hall at 7pm

Present: Cllr. Lawrence (Chairman), Cllrs. Bott, Campbell, Quenby and Tipper

In attendance: Shropshire Cllr. Wild, 3 members of the public

Clerk: Mrs R Turner

21/1819 **TO ACCEPT APOLOGIES FOR ABSENCE**
Received and accepted from Cllrs. Esp and Todd.

22/1819 **DISCLOSURE OF PECUNIARY INTERESTS**
Cllr. Bott item 34/1819a re payments to his company.

23/1819 **DISPENSATION**
No requests received.

24/1819 **PUBLIC PARTICIPATION SESSION**
A member of the public outlined his local connection as per item 25/1819.

The applicant outlined the proposed fete event and said they have insurance cover and are applying for an event notice from Shropshire Council; the parish council would need to double check cover with its insurance company too. It was emphasised that an alcohol licence will be needed if alcohol is to be served. Concern was expressed re booking stalls at short notice. Arrangements would also need to be considered re litter and use of the pavilion toilets; it was noted that the toilets are not in ideal condition and portaloos were suggested. Concern was expressed re the short timescale. In regard to car parking, the organisers are hoping to use The Eagles car park and the school. Concern was expressed about the adequacy of this and using The Eagles land. It was suggested to section off part of the field.

A member of the public raised concern re a series of thefts in the village. The culprit has been identified but is continuing to behave in this manner. The clerk will find out more information from the police and express concern re lack of action, copying the correspondence to John Champion.

25/1819 **LOCAL CONNECTION**
It was **RESOLVED** to confirm the applicants' local connection and write to Shropshire Council accordingly.

26/1819 **VILLAGE FETE**
An application had been received to hold a fete event at the recreation ground on 4th August 2018. The organisers want use of the pavilion and field. It was **RESOLVED** that the applicant come back to the clerk with full organisational details. The clerk will then refer back to the chairman, who will convene an extraordinary meeting, if required.

27/1819 **MINUTES**
a) Approval of minutes dated 8th May 2018
It was **RESOLVED** to approve the minutes as being a correct record and they were duly signed by the chairman.
b) Matters arising not covered elsewhere on agenda
A Fire Risk Assessment is needed for the pavilion to comply with insurance and electrical test. Clerk to arrange.

28/1819 **REPORTS**
a) Police Report
None received.
b) Shropshire Council
Cllr. Wild updated as follows:

- Road repair outside The Eagles is temporary.
- Suggested that the LP Working Group emphasises that the parish council have nomination rights to ensure affordable homes available for local people.
- Future Fit – very important decision and investment of £312 million. She urged everyone to participate. To be advertised on council website and noticeboards and leaflets distributed.
- It was noted that pothole repairs had started but then stopped. Not done from Severn Springs Farm (Shindler’s Corner).
- Clerk to write re closure of Barclays in Much Wenlock

c) *Parish Councillor Reports*

None.

d) *Parish Plan progress report*

In regard to the Children and Young People theme, the following progress has been made:

Children and Young People

Action	Partners	Timescale	Success Criteria
Children’s World Nursery staff to upgrade their advertisement and advertise more widely	Nursery staff School staff and Governors	Immediate	*An attractive advert giving accurate information to parents/carers. *The advert placed in a number of local publications ensuring wider readership *Residents aware of the provision available to pre-school children. *Increased numbers on role for the nursery and school
Christchurch C.E Primary School to continue to promote its work and successes to the community	School staff and Governors	Ongoing	*Residents familiar with the work of the school *Good links established and maintained with residents *Increase in parents/carers choosing their local school
Establish a group to cater for infants between 0-2yrs	Nursery staff Parents/Carers Parish Council	Medium	*Group established *Nursery staff and parents/carers working together *Quality provision for infants between 0-2yrs *Increased friendships for parents of young infants
Increase the range of activities and facilities for young residents of the parish	Parish Council School staff Parents/Carers Young residents	Medium/ Long term	*Young residents canvassed for their views *Funds secured for an increase in facilities *An increase in the range of activities offered *Parents/carers and young people having an active role in the improvements

1. UPGRADE CHILDRENSWORLD NURSERY ADVERTISEMENT

A new advert is still being planned due to the extension of the nursery’s work to under 2s. Numbers on role have increased and some sessions have been full this last term. Pre-school numbers will drop a little in the Autumn as children move to primary school so there will be a few spaces which will be advertised. The Ofsted ‘Outstanding’ report has been helpful in giving parents an objective assessment of provision. Wrap around childcare for school age children in popular and important for working parents and this is advertised widely through the school newsletter.

2. CHRISTCHURCH CE SCHOOL TO PROMOTE ITS WORK TO THE COMMUNITY

Monthly reports in Village Life and regular updates in the Wenlock Herald and Village Pump have helped residents become familiar with the work of the school. Numbers increased from 73 to 85 from 2016/17 to 2017/18 school year but there will always be fluctuations in numbers because of birth rates and small year groups. Report at Annual Parish Meeting.

3. GROUP FOR CHILDREN 0-2 YEARS

Childrensworld have a ‘Stay and Play’ provision for parents and carers to attend alongside their young children. This happens weekly on a Monday morning and is popular and well-attended.

4. INCREASE RANGE OF ACTIVITIES FOR CHILDREN IN THE PARISH

Children at the school have been able to give their ideas as to after-school clubs they would like to happen, such as requesting a Dance Club. There are different activity clubs every day. School have also paid for any child that wanted to (52 out of 85 have) to attend the Shrewsbury primary half marathon and in preparation everyone in school is running a mile a day.

The clerk was asked to go through the rest of the Parish Plan to revise the Place Plan priorities.

29/1819 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES**

a) *Local Plan Working Group*

It was **RESOLVED** to appoint Cllrs Bott, Quenby, Tipper and the clerk.

30/1819 **POLICY REVIEW**

It was **RESOLVED** to adopt items a and b

a) *Privacy Policy & Notice*

b) *GDPR DPIA*

c) *Pension Discretions Policy* – deferred as clarification needed from SCPF.

31/1819 **PLANNING NOTIFICATIONS**– *For information only*

(i) 18/01968/AMP – Brookdale, Harley, Shrewsbury, Shropshire, SY5 6ND
Proposal: Non Material Amendment to modify and extend the proposed bay window and extend roof over, along with new roof lights to previously approved planning permission 16/02821/FUL Erection of single storey rear extension
Decision: Refuse

(ii) 18/01282/FUL & 18/01283/LBC 18/01283/LBC - Holly Grove, 24 Sheinton Street, Much Wenlock, TF13 6HY
Proposal: Erection of two storey rear extension with associated internal alterations and formation of two parking bays following removal of existing flat roof garage
Decision: Granted

32/1819 **PLANNING APPLICATIONS** – *for comment*

(i) 18/02342/TCA - The Wold, Harley, Shrewsbury, Shropshire, SY5 6LP
Proposal: To remove 1 No Hawthorn Tree within Harley Conservation Area
Comments: It was **RESOLVED** to not comment.

(ii) 18/02397/FUL - Church Farm, Sheinton, Shrewsbury, Shropshire, SY5 6DN
Proposal: Formation of access from the highway into an agricultural field
Comments: It was **RESOLVED** to not comment.

33/1819 **PARISH MATTERS**

a) *War memorial* – this has been raised with Severn Trent again. Kerbing not replaced and is a trip hazard.

b) *Trees by entrance to village of Harley* – Three bollards have been sourced from SC Highways and more can be purchased from Glasdon for £12.78 each but need to establish how many are needed. Cllrs. Bott and Todd to liaise and Cllr. Bott to execute the work.

c) *Street light maintenance* – miscellaneous repairs have been reported and are being actioned.

d) *Potholes* – to be raised again as repairs only partially done.

34/1819 **FINANCIAL MATTERS (ROUTINE)**

a) *Payments* - it was **RESOLVED** to approve the following payments:

Ref	Payee	Item	Chq	Net	VAT	Gross
P18-1819	R Turner	Expenses May	2134	£80.43	£0.00	£80.43
P19-1819	S L Bott	Highways maintenance	2135	£475.00	£0.00	£475.00
P20-1819	SCPF	Pension contribution May	2136	£101.69	£0.00	£101.69

b) *Income received* – none.

c) *Standing order for clerk's salary* - it was **RESOLVED** to amend the standing order for the clerk's salary due to the NJC pay award.

35/1819 **CORRESPONDENCE**

a) *Future Fit Update* - noted and responses are to be agreed at the next meeting.

b) *Shropshire's Great Outdoors Strategy* – no comment.

36/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA**

- Paul Aston had expressed disappointment that no-one from the parish council attended the Cressage Village Hall AGM. Noted.
- Drainage of playing field under 11s – spring water drainage getting worse, in particular since neighbouring land built on (church development). Drains were diverted historically when development was built. Drains were surveyed by cameras but could not see some of it as was blocked.
- Fly tipping – between Wood Lane and Harnage Farm.

37/1819 **NEXT MEETING**

- 4th July 2018, 7pm at Cressage Village Hall*
- Items for agenda- to note requests*

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 38/1819 to 40/1819, due to the likely disclosure of confidential information.*

38/1819 **PENSION**

It was **RESOLVED** to note the actuary valuation.

It was **RESOLVED** to nominate the chair, vice chairman and clerk as authorised signatories for the purpose of signing pension scheme related paperwork.

39/1819 **PLANNING ENFORCEMENT CONCERN**

A planning enforcement concern was noted.

40/1819 **STREET LIGHT CONTRACT**

It was **RESOLVED** to get quotes for LED conversion and an annual maintenance contract. Clerk to draw up specification for approval at the next meeting.