

Q2 budget report 2020/21 Cressage, Harley and Sheinton PC

RECEIPTS	Actual 2019/20	Budget 2020/21	Actual Q2 2020/21	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 50% & >£200)
Precept	£24,826.00	£24,841	£24,841.00	£0.00	100%	Paid annually
Parish Portion - 15% CIL monies (Neighbourhood Fund)	£3,289.67	£0	£1,359.64	£1,359.64		Paid annually
Environmental Maintenance Grant	£1,500.00	£1,500	£1,500.00	£0.00	100%	Paid annually
Pavilion hire	£325.00	£800	£0.00	£-800.00	0%	
Interest	£3.64	£4	£1.54	£-2.46	39%	
VAT refund	£915.85		£2,233.19	£2,233.19		
Litter picking grant	£103.00		£0.00	£0.00		
Loan	£5,075.00					
Fete	£146.72					
Covid-19 grant	£0.00		£500.00	£500.00		One-off grant
Other	£217.12		£372.64	£372.64		Return of duplicate payment by payee
<b>TOTAL RECEIPTS</b>	<b>£36,402.00</b>	<b>£27,145</b>	<b>£30,808.01</b>	<b>£3,663.01</b>	<b>113%</b>	

PAYMENTS	Actual 2019/20	Budget 2020/21	Actual Q2 2020/21	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 50% & >£200)
<b>Administrative &amp; Establishment Costs:</b>						
Clerk's Salary (incl. pension)	£6,739.64	£7,677	£3,901.63	£3,775.35	51%	
Mileage	£303.30	£250	£0.00	£250.00	0%	Online meetings
Office Expenses	£520.89	£500	£144.56	£355.44	29%	Some costs shared with other PCs and billed later
Training/AGM (Clerk/Councillors)	£202.80	£300	£0.00	£300.00	0%	
Hire of meeting rooms	£150.00	£150	£0.00	£150.00	0%	Online meetings
Audit (Internal & External)	£340.00	£340	£135.00	£205.00	40%	
Insurance	£743.20	£760	£783.40	£-23.40	103%	Paid annually
Subscriptions (SALC)	£381.12	£390	£422.92	£-32.92	108%	Paid annually
Website	£190.00	£190	£190.00	£0.00	100%	Paid annually
ICO Registration	£35.00	£35	£35.00	£0.00	100%	Paid annually
Election Costs	£0.00	£1,117	£1,116.63	£0.00	100%	
GDPR Compliance	£133.33	£133	£133.33	£0.00	100%	Paid annually
VAT	£2,233.19		£725.88	£-725.88		Not budgeted as reclaimed
<b>Sub Total Admin &amp; Establishment</b>	<b>£11,972.47</b>	<b>£11,842</b>	<b>£7,588.35</b>	<b>£4,253.59</b>	<b>64%</b>	
<b>Street Lighting</b>						
Electricity	£1,521.67	£996	£864.03	£131.57	87%	Delay in billing so includes part of 2019/20 too
Maintenance / Inspections	£9,204.46	£500	£0.00	£500.00	0%	No maintenance needed yet
Loan Repayments	£273.46	£547	£273.46	£273.46	50%	
<b>Sub Total Street Lighting</b>	<b>£10,999.59</b>	<b>£2,043</b>	<b>£1,137.49</b>	<b>£905.03</b>	<b>56%</b>	
<b>Environmental maintenance</b>						
Environmental maintenance & recreation ground cutting	£8,254.06	£7,484	£3,976.20	£3,507.80	53%	
Misc. repairs/maintenance	£1,783.94	£3,500	£186.25	£3,313.75	5%	
RoSPA	£0.00	£160	£0.00	£160.00	0%	Billed annually
Water supply	£171.32	£180	£33.63	£146.37	19%	Savings as no bill for part of lockdown period
Pavilion electricity	£392.28	£100	£13.45	£86.55	13%	Now with cheaper provider
Pavilion other costs	£622.21	£0	£23.15	£-23.15		
<b>Sub Total Recreation Ground</b>	<b>£11,223.81</b>	<b>£11,424</b>	<b>£4,232.68</b>	<b>£7,191.32</b>	<b>37%</b>	
<b>Projects</b>						
Defibrillator	£99.00	£200	£0.00	£200.00	0%	Billed annually
Office equipment lease	£218.31	£100	£0.00	£100.00	0%	Not billed yet
Neighbourhood Fund	£1,195.63		£0.00	£0.00		
Fete	£137.17		£0.00	£0.00		
Poppy Appeal	£110.00	£50	£0.00	£50.00	0%	Not billed yet
Newsletter	£0.00		£349.20	£-349.20		Special edition re Local Plan
Transfer to general reserve/contingency		£1,487		£1,487.00	0%	
<b>Sub Total Street Works/Projects</b>	<b>£1,760.11</b>	<b>£1,837</b>	<b>£349</b>	<b>£1,487.80</b>	<b>19%</b>	
<b>GRAND TOTAL PAYMENTS</b>	<b>£35,955.98</b>	<b>£27,145</b>	<b>£13,307.72</b>	<b>£13,837.74</b>	<b>49%</b>	

RESERVES	Actual balance 31.3.20	Contributions 2020/21	Expenditure 2020/21	Balance Q2 2020/21	Notes
<b>Ringfenced Reserves</b>					
CIL (Neighbourhood Fund)	£4,112.16	£1,359.64	£0.00	£5,471.80	
Election Reserve	£300.00	£0.00	£0.00	£300.00	
Environmental Maintenance incl. recreation ground	£3,470.00	£0.00	£0.00	£3,470.00	
Street lights	£470.00	£0.00	£0.00	£470.00	
Parish Plan implementation	£1,000.00	£0.00	£0.00	£1,000.00	
Transparency grant	£190.08	£0.00	£0.00	£190.08	
Fete	£146.72	£0.00	£0.00	£146.72	
<b>Total Ringfenced Reserves</b>	<b>£9,688.96</b>	<b>£1,359.64</b>	<b>£0.00</b>	<b>£10,711.80</b>	
<b>General Reserves (balance b/f less ringfenced reserves)</b>	<b>£9,384.03</b>			<b>£25,861.48</b>	
<b>Total Reserves</b>	<b>£19,072.99</b>			<b>£36,573.28</b>	

BANK RECONCILIATION Q2 2020/21

Balance b/fwd from 31st March 2020		£19,072.99
less payments		£13,307.72
add receipts		£30,808.01
<b>BALANCE AS PER CASHBOOK</b>		<b>£36,573.28</b>
Represented by bank balances	01131990	£7,405.22
	00809578	£30,382.89
<b>Total balances</b>		<b>£37,788.11</b>

Less unrepresented cheques & SO		
	P11	£135.00
	2254	£20.00
	2256	£423.97
	2257	£128.00
	2260	£228.00
	2262	£279.86
		<b>£1,214.83</b>
Add uncredited receipts		<b>£0.00</b>
<b>RECONCILED BALANCE</b>		<b><u>£36,573.28</u></b>