

Q2 budget report 2019/20 Cressage, Harley and Sheinton PC

RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q2 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 1/2 of budget spent to date)
Precept	£15,970.00	£24,826.00	£24,826.00	£0.00	100%	Paid annually
Parish Portion - 15% CIL monies (Neighbourhood Fund)	£0.00	£3,289.67	£3,289.67	£0.00	100%	Paid annually
Environmental Maintenance Grant	£1,500.00	£1,500.00	£1,500.00	£0.00	100%	Paid annually
Pavilion hire	£90.00	£90.00	£150.00	£60.00	167%	More matches than last year
Interest	£3.67	£4.00	£1.82	£-2.18	46%	
VAT refund	£342.45		£0.00	£0.00		
Litter picking grant	£0.00	£0.00	£103.00	£103.00		One off grant
Loan			£5,075.00			For LED lights
Fete			£146.72			Held in reserve
Other	£0.00		£217.12	£217.12		
TOTAL RECEIPTS	£17,906.12	£29,709.67	£35,309.33	£377.94	119%	

PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q2 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 1/2 of budget spent to date)
Administrative & Establishment Costs:						
Clerk's Salary (incl. pension)	£5,963.36	£6,554.00	£3,189.04	£3,364.96	49%	
Mileage	£187.20	£200.00	£132.30	£67.70	66%	Extra meetings
Office Expenses	£267.83	£300.00	£396.90	£-96.90	132%	Includes printing for public meeting, shared office costs
Training/AGM (Clerk/Councillors)	£340.20	£300.00	£172.40	£127.60	57%	
Hire of meeting rooms	£235.00	£200.00	£120.00	£80.00	60%	
Audit (Internal & External)	£120.00	£320.00	£340.00	£-20.00	106%	Paid annually
Insurance	£723.01	£750.00	£743.20	£6.80	99%	Paid annually
Subscriptions (SALC)	£379.44	£390.00	£381.12	£8.88	98%	Paid annually
Website	£190.00	£190.00	£190.00	£0.00	100%	Paid annually
ICO Registration	£35.00	£40.00	£35.00	£5.00	88%	Paid annually
Election Costs	£300.00	£0.00	£0.00	£0.00		To be billed 2020-21
GDPR Compliance	£240.00	£240.00	£133.33	£106.67	56%	Cost less than anticipated
VAT	£915.84		£1,326.97			
Sub Total Admin & Establishment	£9,896.88	£9,484.00	£7,160.26	£3,650.71	75%	
Street Lighting						
Electricity	£1,601.50	£1,350.00	£1,521.67	£-171.67	113%	Delay in changing tariff & LED conversion
Maintenance / Inspections	£2,330.00	£5,960.00	£4,954.46	£1,005.54	83%	Repairs now done but LED lights not billed
Loan Repayments		£540.00	£0.00		0%	Repayments start Feb 2020
Sub Total Street Lighting	£3,931.50	£7,850.00	£6,476.13	£1,373.87	82%	
Environmental maintenance						
Environmental maintenance & recreation ground cutting	£6,399.12	£6,811.00	£4,393.66	£2,417.34	65%	Includes sum for play inspections not budgeted for
Misc. repairs/maintenance	£4,981.88	£3,500.00	£1,192.39	£2,307.61	34%	Less maintenance needed so far this year
RoSPA	£195.00	£195.00	£0.00	£195.00	0%	Billed annually
Water supply	£152.53	£100.00	£90.67	£9.33	91%	Building used more than previously
Electricity	£67.04	£100.00	£48.55	£51.45	49%	
Sub Total Recreation Ground	£11,795.57	£10,706.00	£5,725.27	£4,980.73	53%	
Projects						
Defibrillator	£427.80	£200.00	£0.00	£200.00	0%	Billed annually
Office equipment lease	£0.00	£100.00	£218.31	£-118.31	218%	Covers more than one year
Neighbourhood Fund			£706.35	£-706.35		Pavilion project
Village Fete			£137.17	£-137.17		Grant towards fete expenses
Sub Total Street Works/Projects	£427.80	£300.00	£1,061.83	£-761.83	354%	
GRAND TOTAL PAYMENTS	£26,051.75	£28,340.00	£20,423.49	£7,916.51	72%	

RESERVES	Actual balance 31.3.19	Contributions 2019/20	Expenditure 2019/20	Balance Q2 2019/20	Notes
Ringfenced Reserves					
CIL (Neighbourhood Fund)	£2,018.12	£3,289.67	£706.35	£4,601.44	
Election Reserve	£300.00	£0.00	£0.00	£300.00	
Environmental Maintenance incl. recreation ground	£4,250.00	£0.00	£780.00	£3,470.00	Fencing, gutter repairs & drainage works drawn from reserve
Street lights	£2,390.00	£0.00	£1,920.00	£470.00	£1,920 drawn from reserve towards repairs as budgeted
Parish Plan implementation	£1,000.00	£0.00	£0.00	£1,000.00	
Transparency grant		£190.08	£0.00	£190.08	
Fete	£0.00	£146.72	£0.00	£146.72	
Total Ringfenced Reserves	£9,958.12			£9,841.44	
General Reserves (balance b/f less ringfenced reserves)	£8,668.85			£23,671.37	
Total Reserves	£18,626.97			£33,512.81	

BANK RECONCILIATION Q2 2019/20

Balance b/fwd from 31st March 2019		£18,626.97
less payments		£20,423.49
add receipts		£35,309.33
BALANCE AS PER CASHBOOK		£33,512.81
Represented by bank balances	01131990	£7,401.86
	00809578	£26,180.95
	Total balances	£33,582.81
Less unrepresented cheques & SO	2111	£70.00
		£70.00
Add uncredited receipts		£0.00
RECONCILED BALANCE		£33,512.81

