

Q3 Budget report 2019/20 Cressage, Harley and Sheinton PC

RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q3 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 75% of budget spent to date)
Precept	£15,970.00	£24,826.00	£24,826.00	£0.00	100%	Paid annually
Parish Portion - 15% CIL monies (Neighbourhood Fund)	£0.00	£3,289.67	£3,289.67	£0.00	100%	Paid annually
Environmental Maintenance Grant	£1,500.00	£1,500.00	£1,500.00	£0.00	100%	Paid annually
Pavilion hire	£90.00	£90.00	£150.00	£60.00	167%	More matches than last year
Interest	£3.67	£4.00	£2.73	£-1.27	68%	
VAT refund	£342.45		£0.00	£0.00		
Litter picking grant	£0.00	£0.00	£103.00	£103.00		One off grant
Loan			£5,075.00			For LED lights
Fete			£146.72			Held in reserve
Other	£0.00		£217.12	£217.12		Transparency grant and refund of overpaid cheque
<b>TOTAL RECEIPTS</b>	<b>£17,906.12</b>	<b>£29,709.67</b>	<b>£35,310.24</b>	<b>£378.85</b>	<b>119%</b>	

PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q3 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 75% of budget spent to date)
<b>Administrative &amp; Establishment Costs:</b>						
Clerk's Salary (incl. pension)	£5,963.36	£6,554.00	£4,821.24	£1,732.76	74%	
Mileage	£187.20	£200.00	£199.80	£0.20	100%	Extra meetings
Office Expenses	£267.83	£300.00	£444.15	£-144.15	148%	
Training/AGM (Clerk/Councillors)	£340.20	£300.00	£202.80	£97.20	68%	
Hire of meeting rooms	£235.00	£200.00	£130.00	£70.00	65%	Cressage hall fees paid annually
Audit (Internal & External)	£120.00	£320.00	£340.00	£-20.00	106%	Paid annually, external audit fee pending
Insurance	£723.01	£750.00	£743.20	£6.80	99%	Paid annually
Subscriptions (SALC)	£379.44	£390.00	£381.12	£8.88	98%	Paid annually
Website	£190.00	£190.00	£190.00	£0.00	100%	Not billed yet
ICO Registration	£35.00	£40.00	£35.00	£5.00	88%	Not billed yet
Election Costs	£300.00	£0.00	£0.00	£0.00		Billed 2020-21
GDPR Compliance	£240.00	£240.00	£133.33	£106.67	56%	Not billed yet
VAT	£915.84		£1,349.39			
<b>Sub Total Admin &amp; Establishment</b>	<b>£9,896.88</b>	<b>£9,484.00</b>	<b>£8,970.03</b>	<b>£1,863.36</b>	<b>95%</b>	
<b>Street Lighting</b>						
Electricity	£1,601.50	£1,350.00	£1,521.67	£-171.67	113%	Delay in changing tariff & LED conversion
Maintenance / Inspections	£2,330.00	£5,960.00	£4,954.46	£1,005.54	83%	Bulk of repairs now done
Loan Repayments		£540.00	£0.00			Repayments start Feb 2020
<b>Sub Total Street Lighting</b>	<b>£3,931.50</b>	<b>£7,850.00</b>	<b>£6,476.13</b>	<b>£1,373.87</b>	<b>82%</b>	
<b>Environmental maintenance</b>						
Environmental maintenance & recreation ground cutting	£6,399.12	£6,811.00	£6,323.86	£487.14	93%	
Misc. repairs/maintenance	£4,981.88	£3,500.00	£1,563.94	£1,936.06	45%	
RoSPA	£195.00	£195.00	£0.00	£195.00	0%	Billed annually
Water supply	£152.53	£100.00	£121.79	£-21.79	122%	
Electricity	£67.04	£100.00	£392.28	£-292.28	392%	
<b>Sub Total Recreation Ground</b>	<b>£11,795.57</b>	<b>£10,706.00</b>	<b>£8,401.87</b>	<b>£2,304.13</b>	<b>78%</b>	
<b>Projects</b>						
Defibrillator	£427.80	£200.00	£0.00	£200.00	0%	Billed annually
Office equipment lease	£0.00	£100.00	£218.31	£-118.31	218%	Not billed yet
Neighbourhood Fund			£905.63	£-905.63		Pavilion project
Village Fete			£137.17	£-137.17		Grant towards fete expenses
Poppy Appeal			£110.00	£-110.00		
<b>Sub Total Street Works/Projects</b>	<b>£427.80</b>	<b>£300.00</b>	<b>£1,371.11</b>	<b>£-1,071.11</b>	<b>457%</b>	
<b>GRAND TOTAL PAYMENTS</b>	<b>£26,051.75</b>	<b>£28,340.00</b>	<b>£25,219.14</b>	<b>£3,120.86</b>	<b>89%</b>	

RESERVES	Actual balance 31.3.19	Contributions 2019/20	Expenditure 2019/20	Balance Q3 2019/20	Notes
<b>Ringfenced Reserves</b>					
CIL (Neighbourhood Fund)	£2,018.12	£3,289.67	£905.63	£4,402.16	
Election Reserve	£300.00	£0.00	£0.00	£300.00	
Environmental Maintenance incl. recreation ground	£4,250.00	£0.00	£780.00	£3,470.00	Fencing, gutter repairs & drainage works drawn from reserve
Street lights	£2,390.00	£0.00	£1,920.00	£470.00	£1,920 drawn from reserve towards repairs as budgeted
Parish Plan implementation	£1,000.00	£0.00	£0.00	£1,000.00	
Transparency grant		£190.08	£0.00	£190.08	
Fete	£0.00	£146.72	£0.00	£146.72	
<b>Total Ringfenced Reserves</b>	<b>£9,958.12</b>			<b>£9,642.16</b>	
<b>General Reserves (balance b/f less ringfenced reserves)</b>	<b>£8,668.85</b>			<b>£19,075.91</b>	
<b>Total Reserves</b>	<b>£18,626.97</b>			<b>£28,718.07</b>	

**BANK RECONCILIATION Q3 2019/20**

Balance b/fwd from 31st March 2019		£18,626.97
less payments		£25,219.14
add receipts		£35,310.24
<b>BALANCE AS PER CASHBOOK</b>		<b>£28,718.07</b>
Represented by bank balances	01131990	£7,402.77
	00809578	£21,435.15
	<b>Total balances</b>	<b>£28,837.92</b>
Less unrepresented cheques & SO		
	2231	£80.36
	2232	£39.49
		<b>£119.85</b>
Add uncredited receipts		<b>£0.00</b>
<b>RECONCILED BALANCE</b>		<b>£28,718.07</b>