

Q4 Budget report 2019/20 Cressage, Harley and Sheinton PC

| RECEIPTS | Actual 2018/19 | Budget 2019/20 | Actual Q4 2019/20 | Variance £ | % budget to date | Variance explanation (if greater than 15% variance & >£200 assuming 100% of budget spent to date) |
|--|-------------------|-------------------|-------------------|------------------|------------------|---|
| Precept | £15,970.00 | £24,826.00 | £24,826.00 | £0.00 | 100% | Paid annually |
| Parish Portion - 15% CIL monies (Neighbourhood Fund) | £0.00 | £3,289.67 | £3,289.67 | £0.00 | 100% | Paid annually |
| Environmental Maintenance Grant | £1,500.00 | £1,500.00 | £1,500.00 | £0.00 | 100% | Paid annually |
| Pavilion hire | £90.00 | £90.00 | £325.00 | £235.00 | 361% | More matches than last year |
| Interest | £3.67 | £4.00 | £3.64 | £-0.36 | 91% | |
| VAT refund | £342.45 | | £915.85 | £915.85 | | |
| Litter picking grant | £0.00 | £0.00 | £103.00 | £103.00 | | One off grant |
| Loan | | | £5,075.00 | £5,075.00 | | For LED lights |
| Fete | | | £146.72 | £146.72 | | Held in reserve |
| Other | £0.00 | | £217.12 | £217.12 | | Transparency grant and refund of overpaid cheque |
| TOTAL RECEIPTS | £17,906.12 | £29,709.67 | £36,402.00 | £6,692.33 | 123% | |

| PAYMENTS | Actual 2018/19 | Budget 2019/20 | Actual Q4 2019/20 | Variance £ | % budget to date | Variance explanation (if greater than 15% variance & >£200 assuming 100% of budget spent to date) |
|---|-------------------|-------------------|-------------------|-------------------|------------------|---|
| Administrative & Establishment Costs: | | | | | | |
| Clerk's Salary (incl. pension) | £5,963.36 | £6,554.00 | £6,739.64 | £-185.64 | 103% | |
| Mileage | £187.20 | £200.00 | £303.30 | £-103.30 | 152% | |
| Office Expenses | £267.83 | £300.00 | £520.89 | £-220.89 | 174% | Includes reimbursement of office costs to Great Harw... |
| Training/AGM (Clerk/Councillors) | £340.20 | £300.00 | £202.80 | £97.20 | 68% | |
| Hire of meeting rooms | £235.00 | £200.00 | £150.00 | £50.00 | 75% | |
| Audit (Internal & External) | £120.00 | £320.00 | £340.00 | £-20.00 | 106% | |
| Insurance | £723.01 | £750.00 | £743.20 | £6.80 | 99% | |
| Subscriptions (SALC) | £379.44 | £390.00 | £381.12 | £8.88 | 98% | |
| Website | £190.00 | £190.00 | £190.00 | £0.00 | 100% | |
| ICO Registration | £35.00 | £40.00 | £35.00 | £5.00 | 88% | |
| Election Costs | £300.00 | £0.00 | £0.00 | £0.00 | | Billed 2020-21 |
| GDPR Compliance | £240.00 | £240.00 | £133.33 | £106.67 | 56% | Cost less than budgeted |
| VAT | £915.84 | | £2,233.19 | | | |
| Sub Total Admin & Establishment | £9,896.88 | £9,484.00 | £11,972.47 | £-255.28 | 126% | |
| Street Lighting | | | | | | |
| Electricity | £1,601.50 | £1,350.00 | £1,521.67 | £-171.67 | 113% | |
| Maintenance / Inspections | £2,330.00 | £5,960.00 | £9,204.46 | £-3,244.46 | 154% | Extensive repairs & LED conversion |
| Loan Repayments | | £540.00 | £273.46 | | | |
| Sub Total Street Lighting | £3,931.50 | £7,850.00 | £10,999.59 | £-3,149.59 | 140% | |
| Environmental maintenance | | | | | | |
| Environmental maintenance & recreation ground cutting | £6,399.12 | £6,811.00 | £8,254.06 | £-1,443.06 | 121% | Includes £533.26 payment from 2018-19 & play inspec |
| Misc. repairs/maintenance | £4,981.88 | £3,500.00 | £1,783.94 | £1,716.06 | 51% | Less maintenance needed |
| RoSPA | £195.00 | £195.00 | £0.00 | £195.00 | 0% | Not billed yet |
| Water supply | £152.53 | £100.00 | £171.32 | £-71.32 | 171% | |
| Electricity | £67.04 | £100.00 | £392.28 | £-292.28 | 392% | Delay in changing supplier |
| Sub Total Recreation Ground | £11,795.57 | £10,706.00 | £10,601.60 | £104.40 | 99% | |
| Projects | | | | | | |
| Defibrillator | £427.80 | £200.00 | £99.00 | £101.00 | 50% | |
| Office equipment lease | £0.00 | £100.00 | £218.31 | £-118.31 | 218% | |
| Neighbourhood Fund | | | £1,195.63 | £-1,195.63 | | NF Pavilion project - maintenance/upgrades |
| Village Fete | | | £137.17 | £-137.17 | | Grant towards fete expenses |
| Pavilion | | | £622.21 | | | Maintenance (may use NF subject to council approval) |
| Poppy Appeal | | | £110.00 | £-110.00 | | |
| Sub Total Street Works/Projects | £427.80 | £300.00 | £2,382.32 | £-2,082.32 | 794% | |
| GRAND TOTAL PAYMENTS | £26,051.75 | £28,340.00 | £35,955.98 | £-7,615.98 | 127% | |

| RESERVES | Actual balance 31.3.19 | Contributions 2019/20 | Expenditure 2019/20 | Balance Q4 2019/20 | Notes |
|--|------------------------|-----------------------|---------------------|--------------------|---|
| Ringfenced Reserves | | | | | |
| CIL (Neighbourhood Fund) | £2,018.12 | £3,289.67 | £1,195.63 | £4,112.16 | |
| Election Reserve | £300.00 | £0.00 | £0.00 | £300.00 | |
| Environmental Maintenance incl. recreation ground | £4,250.00 | £0.00 | £780.00 | £3,470.00 | Fencing, gutter repairs & drainage works drawn from reserve |
| Street lights | £2,390.00 | £0.00 | £1,920.00 | £470.00 | £1,920 drawn from reserve towards repairs as budgeted |
| Parish Plan implementation | £1,000.00 | £0.00 | £0.00 | £1,000.00 | |
| Transparency grant | | £190.08 | £0.00 | £190.08 | |
| Fete | £0.00 | £146.72 | £0.00 | £146.72 | |
| Total Ringfenced Reserves | £9,958.12 | | | £9,352.16 | |
| General Reserves (balance b/f less ringfenced reserves) | £8,668.85 | | | £9,720.83 | |
| Total Reserves | £18,626.97 | | | £19,072.99 | |

BANK RECONCILIATION Q4 2019/20

| | |
|------------------------------------|-------------------|
| Balance b/fwd from 31st March 2019 | £18,626.97 |
| less payments | £35,955.98 |
| add receipts | £36,402.00 |
| BALANCE AS PER CASHBOOK | £19,072.99 |

| | | |
|------------------------------|-----------------------|-------------------|
| Represented by bank balances | Savings | £7,403.68 |
| | Current | £12,858.45 |
| | Total balances | £20,262.13 |

| | | |
|---------------------------------|------|---------|
| Less unrepresented cheques & SO | 2243 | £84.00 |
| | 2249 | £279.60 |
| | 2250 | £702.00 |
| | 2251 | £53.33 |

2252

£70.21

£1,189.14

Add uncredited receipts

£0.00

RECONCILED BALANCE

£19,072.99